

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

JANET QUENEAU  
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting  
December 15, 2021  
9:00 AM  
9401 S. Painter Ave., Board Room  
Whittier, CA 90605**

**AGENDA**

**A. Opening of Meeting by Chairperson**

1. Roll Call  
EW, Marc Patterson, Chair  
ER, Frances Esparza, Vice Chair  
LL, William Crean  
LN, Jonathan Vasquez  
SW, Gary Gonzales  
WC, Brad Mason  
WU, Martin Plourde

**B. Closed Session**

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment
2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

**C. Reconvene Meeting**

1. Report of Actions Taken in Closed Session
2. Approval of Agenda for December 15, 2021 meeting  
  
Moved \_\_\_\_\_  
Seconded \_\_\_\_\_  
Vote \_\_\_\_\_
3. Approval of Minutes for November 17, 2021 meeting  
  
Moved \_\_\_\_\_  
Seconded \_\_\_\_\_  
Vote \_\_\_\_\_

**D. Community Comments**

Members of the public may address the Joint Powers Board directly concerning items within its jurisdiction on any topic of district or SELPA concern that may or may not be on the agenda for that meeting. Anyone who would like to address the Board during the opportunity for community comments should complete the comment card. Presentations will be limited to three (3) minutes per speaker; fifteen (15) minutes per subject.

**E. Consent Calendar**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Vote \_\_\_\_\_

1. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

Count	Description/Brand Mfg.	Serial No.	Asset Tag #
1	Dell Latitude D520	B423TB1	035613
1	Dell Latitude E5410	1W4X5N1	41100
1	Dell Latitude E5470	8LRTJC2	58368
1	Dell Latitude E5520	8HYZ9T1	44214
1	Brother HL-2360DW Printer	U63883H5N120837	N/A

2. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
Special Education Local Plan (SELPA) Administrators of California Meetings Sacramento, CA March 1, 2021	Janet Queneau, Executive Director	Registration: \$ 0.00 Related Expenses: \$ 660.00 Total: \$ 660.00

Association of California School Administrators (ACSA) Every Child Counts Symposium 2022 Palm Desert, CA January 12-14, 2022	Isabel Bracamontes-Ruelas, Program Specialist (Replacement for previously approved Kristin Smoot-Guerrero, SELPA Liaison)	Registration:	\$ 550.00
		Related Expenses:	\$ 950.00
		Total:	\$1,500.00

**F. Personnel Report**

1. It is the recommendation of the SELPA Director that the following staffing needs be approved.

Position	Reason	Cost
Program Specialist/ Behavior Specialist	Elvira Caro-Michel, Effective December 16, 2021, Reclassification	Based on Salary Schedule

Moved \_\_\_\_\_  
 Seconded \_\_\_\_\_  
 Vote \_\_\_\_\_

2. It is the recommendation of the SELPA Director that effective July 1, 2021, a 6% salary increase be applied to all WACSEP staff.

Moved \_\_\_\_\_  
 Seconded \_\_\_\_\_  
 Vote \_\_\_\_\_

**G. New Business**

**H. SELPA Director Report**

**I. Future Meeting Dates**

INFORMATION ITEM

1. Due to a scheduling conflict, the Joint Powers Board is requested to formally change the Joint Powers Board meeting date of January 19, 2022 to January 21, 2022.

**J. Board Member Reports**

**K. Adjournment**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Vote \_\_\_\_\_

**NEXT JOINT POWERS BOARD MEETING  
January 21, 2022**

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602