

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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JANET QUENEAU  
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting  
February 16, 2022  
9:00 AM  
9401 S. Painter Ave., Board Room  
Whittier, CA 90605**

**AGENDA**

**A. Opening of Meeting by Chairperson**

1. Roll Call
  - EW, Marc Patterson, Chair
  - ER, Frances Esparza, Vice Chair
  - LL, William Crean
  - LN, Jonathan Vasquez
  - SW, Gary Gonzales
  - WC, Brad Mason
  - WU, Martin Plourde

**B. Closed Session**

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment
2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

**C. Reconvene Meeting**

1. Report of Actions Taken in Closed Session
2. Approval of Agenda for February 16, 2022 meeting

Moved \_\_\_\_\_  
Seconded \_\_\_\_\_  
Vote \_\_\_\_\_

3. Approval of Minutes for January 18, 2022 meeting

Moved \_\_\_\_\_  
Seconded \_\_\_\_\_  
Vote \_\_\_\_\_

**D. Community Comments**

Members of the public may address the Joint Powers Board directly concerning items within its jurisdiction on any topic of district or SELPA concern that may or may not be on the agenda for that meeting. Anyone who would like to address the Board during the opportunity for community comments should complete the comment card. Presentations will be limited to three (3) minutes per speaker; fifteen (15) minutes per subject.

**E. Consent Calendar**

Moved \_\_\_\_\_  
 Seconded \_\_\_\_\_  
 Vote \_\_\_\_\_

1. It is the recommendation of the SELPA Director that the 2021-2022 Updated Off the Top Budget as shown below be approved:

District	2021-2022 Off the Top Approved Budget (JPB Approved November)	2021-2022 Off the Top Updated January	Difference
EW	\$2,224,428.00	<b>\$2,214,500.77</b>	-\$9,927.23
ER	\$993,534.00	same	
LL	\$393,218.00	same	
LN	\$972,557.00	same	
SW	\$725,134.00	same	
WC	\$1,525,460.68	same	
WU	\$2,325,624.00	<b>\$2,280,768.00</b>	-\$44,856.00

2. It is the recommendation of the SELPA Director that the following expenditures and contracts be approved:

Provider	Description	Dates	Cost/Income
Laura's Cafe & Bakery by Trez	Outside Catering Services	3/28/2022 (previously approved for 1/25/2022)	Not to Exceed \$1,000
Hacienda La Puente School District [Exhibit E. 2]	MOU with Hacienda La Puente School District for DHH Regional Programs	1/10/2022 to 6/30/2022	+\$23,315.67 to \$23,723.84 per student

3. It is the recommendation of the SELPA Director that the Continuing Contracts Report summarizing continuing contracts and authorized renewal of routine contracts, agreements, leases, and insurance for 2022-2023 be approved. [Exhibit E.3].
4. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

Count	Description/Brand Mfg.	Serial No.	Asset Tag #
1	Dell Optiplex 3010	DZ5NSW1	44843
3	Dell Latitude 3480	9H01NJ2, CH01NJ2, & FH019J2	60224, 60226 & 60228

5. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
Connecting Across Cultures Virtual February 17-18, 2022	Isabel Bracamontes- Ruelas, Program Specialist Maria Huerta, Mental Health Liaison	Registration: \$ 2,500.00  Related Expenses: \$ 0.00  Total: \$ 2,500.00
Conflict Resolutions 101 Virtual February 23, 2022	Isabel Bracamontes- Ruelas, Program Specialist Laura Peguero-Cruz, NPS Liaison Lisa Torres, Program Specialist Maria Huerta, Mental Health Liaison	Registration: \$ 1,250.00  Related Expenses: \$ 0.00  Total: \$ 1,250.00

#### F. Personnel Report

1. It is the recommendation of the SELPA Director that the Behavior Specialist-Classified salary schedule be approved [Exhibit F.1].

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Vote \_\_\_\_\_

2. It is the recommendation of the SELPA Director that the WACSEP Legal Assistant Salary Schedule (Schedule R Range 30) be amended to align with the Whittier Union High School District's Administrative Assistant Salary Schedule (Confidential Classified Salary Schedule X Range 119). These salaries will thenceforth remain aligned. This adjustment shall be retroactive to July 1, 2021. [Exhibit F.2]

Moved \_\_\_\_\_  
Seconded \_\_\_\_\_  
Vote \_\_\_\_\_

3. It is the recommendation of the SELPA Director that the retirement of Jeanine Casillas, School Psychologist, effective June 30, 2022 be approved.

Moved \_\_\_\_\_  
Seconded \_\_\_\_\_  
Vote \_\_\_\_\_

**G. New Business**

**H. SELPA Director Report**

**I. Board Member Reports**

**J. Adjournment**

Moved \_\_\_\_\_  
Seconded \_\_\_\_\_  
Vote \_\_\_\_\_

**NEXT JOINT POWERS BOARD MEETING  
March 16, 2022**

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602

JOINT POWERS BOARD  
AGENDA  
February 16, 2022