

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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JANET QUENEAU  
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting  
August 21, 2024  
9:00 AM  
9401 S. Painter Ave, Board Room  
Whittier, CA 90602**

**AGENDA**

**A. Opening of Meeting by Chairperson**

1. Roll Call

EW, Marc Patterson  
ER, Marco Villegas  
LL, Jonathan Vasquez, Vice Chair  
LN, Ramiro Rubalcaba  
SW, Gary Gonzales  
WC, Brad Mason  
WU, Monica Oviedo, Chair

**B. Community Comments on Closed Session Items**

Members of the public may address the Joint Powers Board on any Closed Session agenda item. Anyone who would like to address the Board during the opportunity for community comments should complete the comment card. Presentations will be limited to three (3) minutes per speaker; fifteen (15) minutes per subject. Following any public comment on the Board's Closed Session agenda items, the Board will convene in Closed Session.

**C. Closed Session**

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment
2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

**D. Reconvene Meeting**

1. Report of Actions Taken in Closed Session
2. Approval of Agenda for August 21, 2024 meeting

Moved \_\_\_\_\_  
 Seconded \_\_\_\_\_  
 Vote \_\_\_\_\_

3. Approval of Minutes for June 12, 2024 meeting

Moved \_\_\_\_\_  
 Seconded \_\_\_\_\_  
 Vote \_\_\_\_\_

**E. Community Comments**

Members of the public may address the Joint Powers Board directly concerning items within its jurisdiction on any topic of district or SELPA concern that may or may not be on the agenda for that meeting. Anyone who would like to address the Board during the opportunity for community comments should complete the comment card. Presentations will be limited to three (3) minutes per speaker; fifteen (15) minutes per subject.

**F. Consent Calendar**

Moved \_\_\_\_\_  
 Seconded \_\_\_\_\_  
 Vote \_\_\_\_\_

1. It is the recommendation of the SELPA Director that the following contracts be approved for the 2024-2025 school years:

Provider	Description	Dates	Income/Expense
Sarah M. Gross Law Offices of Sarah M. Gross, Inc.	Settlement Costs	07/01/2024 to 06/30/2025	Not to Exceed \$50,000
Carrie Ortiz	Speech-Language Services	08/01/2024 to 06/30/2025	Not to Exceed \$155,080
El Unico Hamburger (Alfredo Serna)	Outside Catering Services	10/22/2024	Not to Exceed \$1,200

2. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

Count	Description/Brand Mfg.	Serial No.	Asset Tag #
5	Dell Latitude 3400	300VNT2, FZZTNT2, 100VNT2, 600VNT2, 400VNT2	63871, 63872, 63876, 63877, 63878

4	Dell Latitude 3500	6GQFKW2, HNJN203, 5PJN203, 4PJN203	67740, 70413, 70414, 70415
1	Audio Visual Dukane 4000	1909119	25863

3. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
Annual International Conference on Attention Deficit Hyperactivity Disorder (ADHD) 2024  <u>Anaheim, CA</u> Dates: November 14-16, 2024	Isabel Bracamontes-Ruelas, Program Specialist Sarah Carlton, Program Specialist Jessica Gosselin, Auditory Specialist	Registration: \$ 550.00  Related Expenses: \$ 212.00  Total: \$ 762.00
California Autism Professional Training and Information Network (CAPTAIN) Summit  <u>Riverside, CA</u> Dates: November 18-19, 2024	Elvira Caro-Michel, Behavior Specialist/Program Specialist Inger Johnson-Quezada, School Psychologist Lisa Torres, Program Specialist	Registration: \$ 350.00  Related Expenses: \$ 173.00  Total: \$ 523.00
American Speech-Language Hearing Association (ASHA) Convention  <u>Seattle, WA</u> Date: December 4-7, 2024	Vanessa Cervantes-Howard, Communication Specialist	Registration: \$ 499.00  Related Expenses: \$ 2,800.00  Total: \$ 3,299.00
Association of California School Administrators (ACSA) Every Child Counts Symposium  <u>San Diego, CA</u> Dates: January 12-15, 2025	Janet Queneau, Executive Director Karla Rahiman, Program Manager Kristine Ramos, Program Manager	Registration: \$ 679.00  Related Expenses: \$ 1,629.00  Total: \$ 2,308.00

4. It is the recommendation of the SELPA Director that the Updated 2024-2025 Estimated Off the Top Budgets as shown below be approved:

District	2024-2025 Off-The-Top April Update	2024-2025 Off-The-Top July Update	Difference
EW	\$2,637,420.00	\$2,625,103.00	(\$12,317.00)
ER	\$1,152,834.00	No Update	
LL	\$501,316.50	No Update	
LN	\$929,000.00	No Update	
SW	\$584,694.42	No Update	
WC	\$1,409,521.42	No Update	
WU	\$2,794,790.00	No Update	

5. It is the recommendation of the SELPA Director that the Updated WACSEP 2024-2025 Estimated Budget as shown below be approved:

District	2024-2025 Off-The-Top April Update	2024-2025 Off-The-Top July Update	Difference
WACSEP	\$13,860,127.64	No Update	

**G. Personnel Report**

1. It is the recommendation of the SELPA Director the following staffing needs for the 2024-2025 school year be approved:

Position	Reason	Cost
Mental Health LCSW	Resignation of Yvonne Quesada-Barron, effective July 26, 2024	Based on Salary Schedule

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Vote \_\_\_\_\_

**H. New Business**

1. Supporting Inclusive Practices Inclusion Academy - Support to the Whittier Area Cooperative Special Education Local Plan Area.  
Presented by Kevin Schaefer, Director, Supporting Inclusion Practices [Exhibit H.1]

**I. SELPA Director Report**

**J. Board Member Reports**

**K. Adjournment**

Moved \_\_\_\_\_  
Seconded \_\_\_\_\_  
Vote \_\_\_\_\_

**NEXT JOINT POWERS BOARD MEETING  
September 18, 2024**

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602

JOINT POWERS BOARD  
AGENDA  
August 21, 2024