

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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**JOINT POWERS BOARD
REGULAR MEETING
October 25, 2018
9401 S. Painter Avenue, Board Room
Whittier, California 90605
8:30 a.m.**

MINUTES

A. Opening of Meeting by Chairperson - The meeting was called to order at 8:32 a.m.

1. Roll Call

EW, Marc Patterson - Present
ER, Karling Aguilera -Fort - Present
LL, William Crean, Vice Chair - Present
LN, Jonathan Vasquez - Absent
SW, Gary Gonzales -Absent
WC, Maria Martinez-Poulin - Present
WU, Martin Plourde, Chair - Present

B. Closed Session - By general consent of the Board, the Board moved into Closed Session at 8:32 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment
No reportable action.
2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)
No reportable action.

C. Reconvene Meeting – The public meeting reconvened at 9:15 a.m.

1. Report of Actions Taken in Closed Session
The Joint Powers Board Chair reported there was no action taken in Closed Session.
2. Approval of Agenda for the October 25, 2018 meeting

Moved: William Crean
Seconded: Karling Aguilera-Fort
Vote: 5 – 0

3. Approval of Minutes for the September 27, 2018 meeting

Moved: Karling Aguilera-Fort
 Seconded: Maria Martinez-Poulin
 Vote: 5 - 0

D. Community Comments

There were no community comments.

E. Consent Calendar

Moved: Marc Patterson
 Seconded: William Crean
 Vote: 5 - 0

1. It is the recommendation of the SELPA Director that the WACSEP Travel on School Business Policy, updated September 2018, be approved – Final Reading.
2. It is the recommendation of the SELPA Director that the following broken and obsolete low incidence equipment be approved for surplus:

Item Description	Asset Tag #
Red Stander	WACSEP LI #0036
Red Stander	WACSEP LI #0037
Mullholland Red Stander	WACSEP LI #0039
Mullholland Red Stander	WACSEP LI #0040
Red Stander	No WACSEP Tag
Mullholland Red Stander with Tray	WACSEP LI #0038
WACSEP LI #0039	No WACSEP Tag
Mullholland Red Stander with Tray	No WACSEP Tag
Black Stander with Tray	No WACSEP Tag
Small Blue Rifton Stander with Large Wheels	MOR 120 910916
Small Blue Rifton Stander with Large Wheels	910819
Small Blue Rifton Stander with Large Wheels	K12 931116
Small Blue Rifton Stander with Large Wheels	MOR 120 900712
Small Blue Rifton Stander with Large Wheels	No WACSEP Tag
Blue Rifton Stander with Wheels	No WACSEP Tag
Purple Seat Stroller/Wheelchair	WACSEP LI #0053

Teal Wheelchair	No WACSEP Tag
Tumbleform 2 Tristander with Tray	SWELC 59665
Tristandle Tumbleforms 2	No WACSEP Tag
Blue Mullholland Positioning System	No WACSEP Tag
Blue Waist Supporting Gait Trainer	WACSEP LI #0034
Blue Prime Superstand Youth	WACSEP LI #0099
Purple Snug Seat	WACSEP LI #0049
Wooden Seat Rifton with Head Support	No WACSEP Tag
Gray Walker	No WACSEP Tag

3. It is the recommendation of the SELPA Director that the following agreements be approved for the 2018-2019 school year:

Provider	Service	Dates	Expense/Income
Harbor Regional Center	Agreement for Early Start Part C Services	07/01/2018 to 06/30/2019	N/A

4. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
Non-Violent Crisis Intervention Training Buena Park, CA November 13-16, 2018	Rodriguez-Eads, Vivian, Program Lead	Registration: \$ 3,049.00 Related Expenses: \$ 65.00 Total: \$ 3,114.00
2-Day Trauma Certificate Course: Somatic Psychotherapy Skills to Bring the Body into Trauma Treatment Anaheim, CA November 29-30, 2018	Ruiz, Fabiola, Social Worker	Registration: \$ 439.99 Related Expenses: \$ 110.00 Total: \$ 549.99
2019 Alternative Dispute Resolution Conference Riverside, CA March 7-8, 2019	Lara Ulmer, SELPA Liaison	Registration: \$ 250.00 Related Expenses: \$ 145.00 Total: \$ 395.00

F. Personnel Report

No reportable action taken.

G. New Business

1. It is the recommendation of the SELPA Director that the following contracts be approved for the 2018-2019 school year:

Provider	Description	Dates	Cost
California Unified Service Providers, LLC	Whittier City School District - Behavior Intervention Services	10/01/2018 to 06/30/2019	Not to Exceed \$88,980

Moved: Karling Aguilera-Fort
 Seconded: Maria Martinez-Poulin
 Vote: 5 - 0

2. It is the recommendation of the SELPA Director that the 2017-2018 Updated Off the Top Budget as shown below be approved:

District	2017-2018 Off the Top Approved Budget (JPB Approved 5/17/18)	2017-2018 Off the Top Actual	Difference
EW	\$1,745,883.00	No change	
ER	\$950,264.00	\$951,589.00	+\$1,325.00
LL	\$824,925.00	\$813,958.00	-\$10,967.00
LN	\$899,885.00	Not Received	
SW	\$513,445.00	\$459,919	-\$53,526.00
WC	\$1,047,108.00	\$1,042,970.61	-\$4,137.39
WU	\$2,273,094.67	\$2,463,881.44	+\$190,786.77

Moved: William Crean
 Seconded: Marc Patterson
 Vote: 5 - 0

3. It is the recommendation of the SELPA Director that the 2018-2019 Updated Off the Top Budget as shown below be approved:

District	2018-2019 Off the Top Approved Budget	2018-2019 Off the Top Actuals	Difference
EW	\$1,745,883.00	\$1,863,554.00	+\$117,671.00
ER	\$974,398.00	\$984,289.00	+\$9,891.00
LL	\$861,353.00	\$735,557.50	-\$125,795.50
LN	\$880,756.00	Not Received	
SW	\$516,533.00	\$477,326.00	-\$39,207.00
WC	\$1,157,927.00	No Change	
WU	\$2,419,812.53	\$2,681,041.47	+\$261,228.94

Moved: William Crean
 Seconded: Karling Aguilera-Fort
 Vote: 5 - 0

4. It is the recommendation of the SELPA Director that the WACSEP 2018-2019 Updated WACSEP Budget be approved.

District	2017-2018 Approved Budget	2017-2018 Actuals	2018-2019 Approved Budget	2018-2019 Updated Budget
WACSEP	\$10,320,508.31	\$8,963,747.96	\$10,317,019.18	\$10,453,669.19

Moved: Karling Aguilera-Fort
 Seconded: William Crean
 Vote: 5 – 0

H. SELPA Director Report

Janet Queneau shared that WACSEP continues to make changes to the website. Updates have been made to the “For Families” section, including links to each district’s special education page. Per the request of the Board, a link to the California Dashboard was added so parents can look up the performance of both schools and districts.

Janet Queneau reported that WACSEP continues to work on safety and conducted an earthquake drill on October 22, 2018. Additionally, WACSEP will continue to work with East Whittier City School District to make the campus safe.

Janet Queneau shared that she visited multiple Family Learning Activities Group classes within the SELPA, and commended the Speech and Language Pathologists for doing a great job creating a language rich environment.

Janet Queneau reported that the next Community Advisory Committee (CAC) will take place on November 14, 2018 at 10 AM. Additionally, she has met with parents from El Rancho Unified School District and Whittier City School District that may be interested in becoming CAC members.

I. Board Member Reports

Marc Patterson, Superintendent of East Whittier School District, had no report.

Karling Aguilera-Fort, Superintendent of El Rancho Unified School District, had no report.

William Crean, Superintendent of Little Lake City School District, reported that they conducted an active shooter training for staff. All participants who attended were grateful for the training and provided positive feedback.

Martin Plourde, Superintendent of Whittier Union High School District, had no report.

Maria Martinez-Poulin, Superintendent of Whittier City School District, had no report.

J. Adjournment - The meeting was adjourned at 9:28 AM.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:
8036 Ocean View Avenue, Whittier, CA 90602