

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

JANET QUENEAU  
EXECUTIVE DIRECTOR

## **Joint Powers Board Regular Meeting**

**October 28, 2020**

**9:00 AM**

**(Due to "safer-at-home order," meeting will be conducted on-line only)**

**8036 Ocean View**

**Whittier, CA 90602**

### **MINUTES**

- A. Opening of Meeting by Chairperson-** The meeting was called to order at 9:02 a.m.
1. Roll Call
    - EW, Marc Patterson, Vice Chair - Present
    - ER, Frances Esparza - Absent
    - LL, William Crean - Present
    - LN, Jonathan Vasquez - Present
    - SW, Gary Gonzales, Chair - Present
    - WC, Maria Martinez-Poulin - Present
    - WU, Martin Plourde - Present
- B. Closed Session-** By general consent of the Board, the Board moved into Closed Session at 9:03 a.m.
1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment
    - No reportable action.
  2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)
    - No reportable action.
- C. Reconvene Meeting-** The public meeting reconvened at 9:28 a.m.
1. Report of Actions Taken in Closed Session
    - No reportable action.
  2. Approval of Agenda for October 28, 2020 meeting

Moved: Martin Plourde  
 Seconded: Marc Patterson  
 Vote: 6-0

3. Approval of Minutes for September 23, 2020 meeting

Moved: Maria Martinez-Poulin  
 Seconded: Jonathan Vasquez  
 Vote: 6-0

**D. Community Comments**

There were no community comments.

**E. Consent Calendar**

Moved: Marc Pattereson  
 Seconded: Jonathan Vasquez  
 Vote: 6-0

1. It is the recommendation of the SELPA Director that the 2019-2020 Updated Off the Top Actuals as shown below be approved:

District	2019-2020 Off the Top Approved Budget (JPB Approved April)	2019-2020 Off the Top Actuals	Difference
EW	\$1,961,131.74	<b>\$1,961,700.02</b>	+\$568.28
ER	\$964,199.00	<b>\$986,609.93</b>	+\$22,410.93
LL	\$733,157.40	<b>\$707,821.77</b>	-\$25,335.63
LN	\$865,555.00	<b>\$834,065.00</b>	-\$31,490.00
SW	\$834,606.00	<b>\$780,338.00</b>	-\$54,268.00
WC	\$1,204,678.29	<b>\$1,076,637.08</b>	-\$128,041.21
WU	\$2,543,649.63	<b>same</b>	

2. It is the recommendation of the SELPA Director that the 2020-2021 Updated Off the Top Budget as shown below be approved:

District	2020-2021 Off the Top Approved Budget (JPB Approved July)	2020-2021 Off the Top Updated September	Difference
EW	\$1,962,270.41	<b>\$1,930,913.31</b>	-\$31,357.10
ER	\$972,132.00	<b>\$994,596.00</b>	+\$22,464.00

LL	\$390,970.00	same	0
LN	\$890,065.00	<b>\$877,065.00</b>	-\$13,000.00
SW	\$734,506.00	<b>\$692,771.00</b>	-\$41,735.00
WC	\$1,269,055.52	<b>\$1,309,796.52</b>	+\$40,741.00
WU	\$2,534,484.00	<b>\$2,511,313.00</b>	-\$23,171.00

3. It is the recommendation of the SELPA Director that the WACSEP 2019-2020 Actuals be approved.

District	2019-2020 Off the Top Approved Budget (JPB Approved April)	2019-2020 Off the Top Actuals	Difference
WACSEP	\$10,304,973.28	<b>\$10,152,455.42</b>	-\$152,517.86

4. It is the recommendation of the SELPA Director that the WACSEP 2020-2021 Updated WACSEP Budget be approved.

District	2020-2021 Approved Budget	2020-2021 Updated Budget	Difference
WACSEP	\$10,912,679.29	same	0

5. It is the recommendation of the SELPA Director that the following agreements be approved for the 2020-2021 school year:

Provider	Description	Dates	Cost
Objective Ed, Inc. [Exhibit E.5]	O & M digital curriculum free trial (30 days)	11/02/2020 12/04/2021	N/A
Jane Sugawara	Speech and Language Services and Assessments for SELPA-wide preschool students	10/29/2020 to 6/30/2021	Additional \$49,200 (Not to Exceed \$115,800)

6. It is the recommendation of the SELPA Director that the Obsolete Equipment Report listing obsolete and unusable equipment for surplus be approved. [Exhibit E.6]

## **F. Personnel Report**

No personnel report items.

## **G. New Business**

1. It is the recommendation of the SELPA Director that the SELPA Membership by a Charter School - Provision of Special Education Services to Students Voluntarily Enrolled in Charter Schools Policy, updated September 2020, be reviewed – First Reading. [Exhibit G.1] INFORMATION ITEM
2. It is the recommendation of the SELPA Director that the Whittier Area Cooperative Special Education Program SELPA Local Plan Section B: Governance and Administration be approved. [Exhibit G.2a and G.2b]

Moved: Martia Martinez-Poulin  
Seconded: Marc Patterson  
Vote: 6-0

3. It is the recommendation of the SELPA Director that the Joint Powers Agreement for the Whittier Area Cooperative Special Education Program be approved. [Exhibit G.3a and G.3b]

Moved: William Crean  
Seconded: Jonathan Vasquez  
Vote: 6-0

## **H. SELPA Director Report**

Ms. Queneau reported that WACSEP is in the midst of a parent training series. There has not been a lot of turnout for the Spanish parent trainings, but the English trainings have been increasing in attendance each time. WACSEP sent a second parent email blast promoting the parent training series that will run through December. The WACSEP staff is doing a wonderful job presenting and have received positive feedback.

Ms. Queneau shared the Mrs. Gloria Ruiz, former CAC Chairperson, current parent representative for the Whittier Union High School District, was appointed to the Advisory Commission on Special Education for California; the Advisory Commission provides recommendations and advice to the State Board of Education, the State Superintendent of Public Instruction, the Legislature, and the Governor in new or continuing areas of research, program development and evaluation in California special education. Mrs. Ruiz went through a rigorous process to be appointed to that position and was sworn in by Senator Bob Archuleta; she is a tremendous advocate for students with disabilities and for our SELPA.

The Joint Powers Board requested that Ms. Queneau extend a congratulatory message

to Mrs. Gloria Ruiz on their behalf.

**I. Board Member Reports**

Martin Plourde, Superintendent of Whittier Union High School District, had no report.

Dr. Maria Martinez-Poulin, Superintendent of Whittier City School District, thanked the WACSEP staff for their work on the Local Plan and the Community Advisory Committee (CAC) and member districts for their collaboration and input.

Jonathan Vasquez, Superintendent of Los Nietos School District, echoed Dr. Martinez-Poulin regarding the Local Plan. He congratulated Mrs. Gloria Ruiz for her appointment and for being a great representative for the Whittier Area and WACSEP.

Marc Patterson, Superintendent of East Whittier City School District, thanked Ms. Queneau and the WACSEP staff for the parent education opportunities. Additionally, he shared that the East Whittier City School District was extremely proud of Mrs. Gloria Ruiz as she started as a parent in their district. The special education team was excited to hear the announcement regarding her appointment to the Advisory Commission on Special Education.

Dr. William Crean, Superintendent of Little Lake City School District, thanked WACSEP for the local plan and parent trainings, and congratulated Mrs. Gloria Ruiz. Additionally, he thanked the WACSEP team as he is always hearing good things about the information passed along in the Coordinating Council.

Dr. Gary Gonzales, Superintendent of South Whittier School District, echoed Dr. Crean, regarding all the positive feedback regarding the hard work Ms. Queneau and the WACSEP team are doing.

**J. Adjournment** - The meeting was adjourned at 9:57 a.m.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602

Due to the school closures, the WACSEP office is closed at this time. You may contact Jessica Burgos at [jburgos@wacsep.org](mailto:jburgos@wacsep.org) if you would like to view copies of the exhibits.