

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

8036 OCEAN VIEW AVENUE, WHITTIER, CA 90602

PHONE: (562) 945-6431

FAX: (562) 945-5855

**JOINT POWERS BOARD
REGULAR MEETING
November 15, 2018
9401 S. Painter Avenue, Board Room
Whittier, California 90605
8:30 a.m.**

MINUTES

A. Opening of Meeting by Chairperson - The meeting was called to order at 8:30 a.m.

1. Roll Call

EW, Marc Patterson - Present
ER, Karling Aguilera - Fort-Present
LL, William Crean, Vice Chair - Present
LN, Jonathan Vasquez - Present
SW, Gary Gonzales - Present
WC, Maria Martinez-Poulin - Present
WU, Martin Plourde, Chair- Present

B. Closed Session - By general consent of the Board, the Board moved into Closed Session at 8:30 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment
No reportable action.
2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)
No reportable action.

C. Reconvene Meeting – The public meeting reconvened at 9:14 a.m.

1. Report of Actions Taken in Closed Session
The Joint Powers Board Chair reported there was no action taken in Closed Session.
2. Approval of Agenda for the November 15, 2018 meeting

Moved: Karling Aguilera-Fort
 Seconded: Maria Martinez-Poulin
 Vote: 7 - 0

3. Approval of Minutes for the October 25, 2018 meeting

Moved: William Crean
 Seconded: Karling Aguilera-Fort
 Vote: 7 - 0

D. Community Comments

Ms. Jill Frieze Prado, parent advocate, requested that minutes be accurate and transparent. She also asked about Closed Session and previously presented legal and fiscal updates, as well as scores posted on the California Dashboard. She thanked the SELPA Director for the resources that have been posted on the WACSEP website, requesting the same resources on the district websites.

E. Consent Calendar

Moved: Karling Aguilera-Fort
 Seconded: Marc Patterson
 Vote: 7 - 0

1. It is the recommendation of the SELPA Director that the 2017-2018 Updated Off the Top Budget as shown below be approved:

District	2017-2018 Off the Top Approved Budget (JPB Approved 5/17/18)	2017-2018 Off the Top Actual	Difference
LN	\$899,885.00	\$889,011.00	-\$874.00

2. It is the recommendation of the SELPA Director that the 2018-2019 Updated Off the Top Budget as shown below be approved:

District	2018-2019 Off the Top Approved Budget	2018-2019 Off the Top Updated October 2018	Difference
LN	\$880,756.00	\$970,746.00	+\$89,990.00

3. It is the recommendation of the SELPA Director that the following expenditures be approved:

Provider	Description	Dates	Cost
Penelope Bergman, Bergman Attorneys PC	Settlement Costs	11/01/2018 to 06/30/2019	Not to Exceed \$50,000

4. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
RTC Parent Travel to Devereux Devereux, FL November 22-25, 2018	Carlos Rivera, Parent	Registration: \$ 0.00 Related Expenses: \$ 890.00 Total: \$ 890.00
RTC Parent Travel to Devereux Devereux, FL December 26-31, 2018	Carlos Rivera, Parent	Registration: \$ 0.00 Related Expenses: \$ 1,100.00 Total: \$ 1,100.00
2019 Every Child Counts Symposium Anaheim, CA February 13-15, 2019	Sarah Carlton, Program Specialist Maria Huerta, Mental Health Liaison Janet Queneau, Executive Director Karla Rahiman, Program Manager Kristine Ramos, Program Manager Vivian Rodriguez-Eads, Program Lead	Registration: \$ 385.00 Related Expenses: \$ 155.00 Total: \$ 540.00

National Association of School Psychologists 2019 Annual Convention Atlanta, Georgia February 26-March 1, 2019	Savannah Aguilar, School Psychology Intern	Registration: \$ 124.00
	Wendy Flores, School Psychology Intern	Related Expenses: \$ 0.00
	Giselle Franco, School Psychology Intern Melissa Perez-Aguilar, School Psychology Intern	Total: \$ 124.00

F. Personnel Report

1. It is the recommendation of the SELPA Director the following resignation be accepted:

Employee Name	Position/Title	Project/Purpose	Effective Date
Susan Gallagher	Itinerant Teacher -Deaf and Hard of Hearing Program	Resignation	12/21/2018

Moved: Jonathan Vasquez
Seconded: Gary Gonzales
Vote: 7 – 0

G. New Business

1. It is the recommendation of the SELPA Director that the following contracts be approved for the 2018-2019 school year:

Provider	Description	Dates	Cost
Banquetes Iguala Guerrero (Jesus Mastache)	Outside Catering Services	01/18/2019	Not to Exceed \$500
Whitney Takacs, Educational Presentations	Parent Training	01/07/2019 to 01/31/2019	Not to Exceed \$600
Casa Pacifica RTC/NPS	RTC placement for WUSD Student #20100371	11/07/2018 to 06/30/2019	Not to Exceed \$200,000
EWUSD	Fencing, Security System, Concrete (Labor and Materials)	11/01/2018 to 06/30/2019	Not to Exceed \$36,000

Moved: Marc Patterson
 Seconded: William Crean
 Vote: 7 - 0

2. It is the recommendation of the SELPA Director that the following services and expenditures be approved for the 2018-2019 school year:

Provider	Description	Dates	Cost
Melissa Hill	Contractor for Medical Leave Coverage	12/12/2018 to 06/30/2019	Not to Exceed \$41,500
Nanci Lynch	Amendment to Add Mileage Reimbursement	07/01/2018 to 06/30/2019	Not to Exceed \$600

Moved: Gary Gonzales
 Seconded: Maria Martinez-Poulin
 Vote: 7 - 0

H. SELPA Director Report

Janet Queneau shared that due to the unexpected absences of some of the Community Advisory Committee (CAC) Board members, the November meeting did not have quorum and agenda items were not voted on, however, a general discussion was had on previously approved items. The CAC is planning an evening cyber safety training for all parents within the SELPA in January to be held in the Whittier Union Board room due to its central location. The CAC workgroup has been discussing the best way to disseminate information to parents so they are aware of CAC events. Additionally, a CAC brochure is being developed to publicize CAC and Directors of Special Education are working to fill vacant positions on the CAC Board.

Janet Queneau expressed her thanks to Karla Rahiman, two speech-language pathologists, and an additional clerical staff member on the presentation for Plaza de la Raza Head Start staff on how WACSEP can best support pre-schoolers to make a rich learning environment.

Janet Queneau reported that WACSEP has three active California Autism Professional Training and Information Network (CAPTAIN) members, Vira Caro-Michel, Inger Johnson-Quezada, and Lisa Torres. The team will be attending the regional CAPTAIN Summit in December where they will be presenting.

Janet Queneau also shared that she continues to visit Family Learning Activities Group (FLAG) classes and is proud of the staff for making the classes a language rich environment.

I. Board Member Reports

Marc Patterson, Superintendent of East Whittier School District, shared that East Whittier School District will host a holiday celebration on December 13th for all special education students.

Maria Martinez-Poulin, Superintendent of Whittier City School District, thanked WACSEP for the administrator trainings. Her staff was pleased with what they learned at the training.

Karling Aguilera-Fort, Superintendent of El Rancho Unified School District, reported that the El Rancho Unified School District Board approved its first strategic plan with a focus on inclusion for special education. Additionally, he reported that several principals have attended the professional development at WACSEP.

Gary Gonzales, Superintendent of South Whittier School District, announced that there will be a new Director of Special Education starting on November 26th. He also thanked Janet Queneau for being an integral part in the hiring process of the new Director of Special Education.

Jonathan Vasquez, Superintendent of Los Nietos School District, shared that the district is working in partnership with Georgia Tech to teach students with special needs coding and robotics.

William Crean, Superintendent of Little Lake City School District, thanked Vira Caro-Michel for her leadership and staff training in the area of Autism.

Martin Plourde, Superintendent of Whittier Union High School District, thanked Janet Queneau for listening and her responsiveness to the districts, directors and the community. He wished everyone an enjoyable time with their families during the holidays.

J. Adjournment - The meeting was adjourned at 9:32 a.m.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:
8036 Ocean View Avenue, Whittier, CA 90602