

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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JANET QUENEAU
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting
November 17, 2021
9:00 AM
9401 S. Painter Ave., Board Room
Whittier, CA 90605**

MINUTES

A. Opening of Meeting by Chairperson - The meeting opened at 10:12 a.m.

1. Roll Call

EW, Marc Patterson, Chair -Present
ER, Frances Esparza, Vice Chair-Present
LL, William Crean-Absent
LN, Jonathan Vasquez-Present
SW, Gary Gonzales-Present
WC, Richard Tauer-Absent
WU, Martin Plourde-Present

B. Closed Session - By general consent of the Board, the Board moved into Closed Session at 10:12 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No reportable action.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No reportable action.

C. Reconvene Meeting - The meeting reconvened at 10:24 a.m.

1. Report of Actions Taken in Closed Session

No reportable action.

2. Approval of Agenda for November 17, 2021 meeting

Moved: Frances Esparza
Seconded: Jonathan Vasquez
Vote: 5-0

3. Approval of Minutes for October 20, 2021 meeting

Moved: Martin Plourde
 Seconded: Frances Esparza
 Vote: 5-0

D. Community Comments

There were no community comments.

E. Consent Calendar

Moved: Jonathan Vasquez
 Seconded: Gary Gonzales
 Vote: 5-0

1. It is the recommendation of the SELPA Director that the “Policy, Procedures and Criteria for Obtaining Independent Educational Evaluations”, updated September 2021, be approved - Final Reading. [Exhibit E.1]
2. It is the recommendation of the SELPA Director that the following expenditures and contracts be approved:

Provider	Description	Dates	Cost
Rios Eubanks, LLP (Previously approved as Rios Eubanks, APC)	Settlement Costs	11/18/2021 to 6/30/2022	Not to Exceed \$100,000
Laura’s Cafe & Bakery by Trez	Outside Catering Services	1/25/2022	Not to Exceed \$1,000

3. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

Count	Description/Brand Mfg.	Serial No.	Asset Tag #
1	Dell Latitude E5470	8LRTJC2	58368
1	Dell Latitude E5520	8HYZ9T1	44214
3	Dell Latitude E5550	1CYX162, 1QFR162 & C14Y162	54343, 54345, & 54348

2	Dell Optiplex 3050	F5FZBM2 & F5GWBM2	60820 & 60821
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4. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
2022 ADR Conference Riverside, CA March 17-18, 2022	Isabel Bracamontes-Ruelas, Program Specialist/ Psychologist Sarah Carlton, Program Specialist Karla Rahiman, Program Manager Kristine Ramos, Program Manager Kristin Smoot-Guerrero, SELPA Liaison Lisa Torres, Program Specialist	Registration: \$ 250.00 Related Expenses: \$ 615.00 Total: \$ 865.00

5. It is the recommendation of the SELPA Director that the 2020-2021 Updated Off-the-Top Actuals as shown below be approved:

District	2020-2021 Off the Top Approved Budget (JPB Approved 04/21)	2020-2021 Off the Top Actuals	Difference
EW	\$2,172,779.05	\$2,236,713.44	+\$63,934.39
ER	\$981,974.00	\$1,037,452.23	+\$55,478.23
LL	\$372,406.00	\$378,746.49	+\$6,340.49
LN	\$984,618.00	\$921,757.00	-\$62,861.00
SW	\$845,057.01	\$724,247.96	-\$120,809.05
WC	\$1,248,298.96	\$1,239,715.58	-\$8,583.38
WU	\$2,224,366.00	\$2,222,632.69	-\$1,733.31

6. It is the recommendation of the SELPA Director that the 2021-2022 Updated Off the Top Budget as shown below be approved:

District	2021-2022 Off the Top Approved Budget (JPB Approved 04/21)	2021-2022 Off the Top Updated September	Difference
EW	\$2,226,167.81	\$2,224,428.00	-\$1,739.81
ER	\$993,534.00	same	

LL	\$393,218.00	same	
LN	\$1,023,037.00	\$972,557.00	-\$50,480.00
SW	\$858,005.75	\$725,134.00	-\$132,871.75
WC	\$1,345,317.14	\$1,376,869.90	+\$31,552.76
WU	\$2,310,107.00	\$2,325,624.00	+\$15,517.00

7. It is the recommendation of the SELPA Director that the WACSEP 2020-2021 Actuals be approved:

District	2020-2021 Off the Top Approved Budget (JPB Approved 4/21)	2020-2021 Off the Top Actuals	Difference
WACSEP	\$10,148,708.55	\$9,775,708.04	-\$373,000.51

8. It is the recommendation of the SELPA Director that the WACSEP 2021-2022 Updated WACSEP Budget be approved.

District	2021-2022 Approved Budget (JPB Approved 4/21)	2021-2022 Updated Budget	Difference
WACSEP	\$10,932,913.55	Same	

F. Personnel Report

No personnel report items.

G. New Business

No new business items.

H. SELPA Director Report

Ms. Janet Queneau thanked everyone for supporting WACSEP on a continual basis. She shared that this year marks the 50th anniversary of WACSEP officially being a cooperative Joint Powers Agency (JPA) to support students with disabilities. She hoped to host an open house in the spring to celebrate how long WACSEP and the districts have been working together in helping students with special needs.

Ms. Janet Queneau reported the Community Advisory Committee (CAC) met last week and were interested in offering different parent trainings but were trying to determine the best way to offer them. They hope to sponsor the annual resource fair in person in the late spring, if it is safe to do so. While they would love to host it at WACSEP, they will look into other potential locations that may be more easily accessible to our families. She wished everyone a Happy Thanksgiving and thanked everyone for their support to students with disabilities.

I. Board Member Reports

Martin Plourde, Superintendent of Whittier Union High School District, reported that the district continues to host a vaccination clinic every Wednesday from 5-7 p.m.; Pfizer, Moderna and the booster are being offered, and they have started to offer the vaccine to the 5-11 year old age group. The vaccination clinic accepts both appointments and walk-ins. Lastly, he wished everyone a happy Thanksgiving.

Dr. Gary Gonzales, Superintendent of South Whittier School District, wished colleagues and families a happy Thanksgiving.

Jonathan Vasquez, Superintendent of Los Nietos School District, reported that the district continues to host vaccination clinics at the middle schools. This coming Friday, the vaccination clinic will open to the 5-11 year old age group for the first time. Lastly, he wished colleagues, staff, and families a happy Thanksgiving.

Frances Esparza, Superintendent of El Rancho Unified School District, reported that the district is also participating in vaccination clinics which will open to the 5-11 year old age group beginning on Friday; the vaccination clinics offer Moderna and Pfizer COVID-19 vaccines and boosters, and will also be implementing the flu shot in the coming weeks. Additionally, she shared that classified staff attended a Crisis Prevention Institute training as part of a professional development. Lastly, she shared that the district was holding a food drive this Saturday in partnership with Hyundai and Northgate Market. They would be providing 200 turkey vouchers and 1100 boxes of dry food goods to families to enjoy over the Thanksgiving break. She wished everyone a safe and happy Thanksgiving.

Marc Patterson, Superintendent of East Whittier City School District, shared that the district partnered with CAUSE Advocacy group and their team ran alongside the East Whittier City team in the Whittier Spooktacular run. Additionally, the district will host Donuts with Santa for students with special needs where they will be able to take a picture with Santa and have some donuts. Lastly, the district, in partnership with Plaza Pharmacy, is happy to offer vaccination clinics at different locations throughout the district, accessible to the community and all age groups. He wished everyone a happy Thanksgiving.

J. Adjournment - The meeting was adjourned at 10:33 a.m.

Moved: Gary Gonzales

Seconded: Jonathan Vasquez

Vote: 5-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602