

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

8036 OCEAN VIEW AVENUE, WHITTIER, CA 90602

PHONE: (562) 945-6431

FAX: (562) 945-5855

**JOINT POWERS BOARD
REGULAR MEETING
November 21, 2019
9401 S. Painter Avenue, Board Room
Whittier, California 90605
8:30 a.m.**

MINUTES

A. Opening of Meeting by Chairperson - The meeting was called to order at 8:35 a.m.

1. Roll Call

EW, Marc Patterson - Present

ER, Frances Esparza – Present (arrived at 8:54 a.m.)

LL, William Crean, Chair - Present

LN, Jonathan Vasquez – Present

SW, Gary Gonzales, Vice Chair -Present

WC, Maria Martinez-Poulin - Present

WU, Martin Plourde - Present

B. Closed Session – By general consent of the Board, the Board moved into Closed Session at 8:35 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No reportable action.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No reportable action.

C. Reconvene Meeting – The public meeting reconvened at 9:52 a.m.

1. Report of Actions Taken in Closed Session

No reportable action.

2. Approval of Agenda for the November 21, 2019 meeting

Moved: Gary Gonzales
 Seconded: Marc Patterson
 Vote: 7-0

3. Approval of Minutes for the October 17, 2019 meeting

Moved: Martin Plourde
 Seconded: Marc Patterson
 Vote: 7-0

4. Approval of Minutes for the November 14, 2019 Study Session meeting

Moved: Jonathan Vasquez
 Seconded: Gary Gonzales
 Vote: 7-0

D. Community Comments

There were no community comments.

E. Consent Calendar

Moved: Maria Martinez-Poulin
 Seconded: Frances Esparza
 Vote: 7-0

1. It is the recommendation of the SELPA Director that the 2018-2019 Updated Off the Top Actuals as shown below be approved:

District	2018-2019 Off the Top Approved Budget (JPB Approved 5/19/19)	2018-2019 Off the Top Actuals	Difference
EW	\$1,832,205.08	\$1,768,036.83	-\$64,168.25
ER	\$984,298.00	\$977,409.00	-\$6,889.00
LL	\$783,147.00	\$737,965.32	-\$45,181.68
LN	\$920,373.00	\$912,884.00	-\$7,489.00
SW	\$664,731.00	\$610,409.00	-\$54,322.00

WC	\$1,171,412.80	\$1,204,579.25	+\$33,166.00
WU	\$2,535,489.96	same	

2. It is the recommendation of the SELPA Director that the 2019-2020 Updated Off the Top Budget as shown below be approved:

District	2019-2020 Off the Top Approved Budget (JPB Approved 5/19/19)	2019-2020 Off the Top Updated October 2019	Difference
EW	\$1,886,442.00	\$1,855,838.88	-\$30,603.12
ER	\$991,278.00	same	
LL	\$886,547.00	\$689,447.00	-\$197,100.00
LN	\$883,522.00	\$882,559.00	-\$963.00
SW	\$813,540.00	\$711,952.00	-\$101,588.00
WC	\$1,218,007.14	\$1,217,544.08	-\$463.06
WU	\$2,576,124.94	\$2,466,598.00	-\$109,526.94

3. It is the recommendation of the SELPA Director that the WACSEP 2019-2020 Updated WACSEP Budget be approved.

District	2018-2019 Approved Budget	2018-2019 Actuals	2019-2020 Approved Budget	2019-2020 Updated Budget
WACSEP	\$10,618,851.21	\$9,748,119.55	\$10,618,851.19	\$10,618,851.02

4. It is the recommendation of the SELPA Director that the following expenditures be approved:

Provider	Description	Dates	Cost
El Unico Hamburger (Alfredo Serna)	Outside Catering Services	01/27/2020	Not to Exceed \$500.00

5. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
Travel to Devereux RTC Viera, FL	Maria Huerta, Mental Health Liaison	Registration: \$ 0.00

December 17-19, 2019		Related Expenses: \$ 1,600.00 Total: \$ 1,600.00
Strategies to Build Social Competence Santa Ana, CA January 29-30, 2020	Artemisa Torres, Behavior Specialist	Registration: \$ 479.99 Related Expenses: \$ 115.00 Total: \$ 594.99
Travel to Mountain Valley Academy Nevada, CA Dates: March 2020 Not to exceed 3 days	Maria Huerta, Mental Health Liaison	Registration: \$ 0.00 Related Expenses: \$ 1,400.00 Total: \$ 1,400.00
California Transcribers and Educators for the Blind and Visually Impaired Conference Los Angeles April 16-19, 2020	Eunice Diaz, Braille Transcriber Parisa LaMarra, Teacher Lori Willeford, Teacher	Registration: \$ 375.00 Related Expenses: \$ 275.00 Total: \$ 650.00

6. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

COUNT	DESCRIPTION/BRAND MFG.	SERIAL NO.	ASSET TAG #
1	Prime Engineering Hydraulic Stander	027931	41864
2	Dell Laptop Computers	21716825617 & 24496577173	44866 & 45631
2	Dell Laptop Computers	3815465365 & 8089605829	45632 & 44213

2	Dell Laptop Computers	28972753813 & 12828297745	45630 & 44868
2	Dell Laptop Computers	8090489701 & 13733597845	44216 & 45635
2	Dell Laptop Computers	4302566929 & 28789675669	44867 & 45633
2	Dell Laptop Computers	8901355537 & 8089559173	44869 & 44217
2	Dell Laptop Computers	20354657041 & 8089465861	44845 & 44212
2	Dell Laptop Computers	11919612565 & 18827779861	45636 & 45626
2	Dell Laptop Computers	12841628437 & 42639802129	45622 & 44861
2	Dell Laptop Computers	41689033237 & 27111654973	45621 & 45620
2	Dell Laptop Computers	6311281429 & 24004309717	45623 & 45617
2	Dell Laptop Computers	43303250449 & 38627300701	44865 & 46235
2	Dell Laptop Computers	19665192097	03532
1	Dell Laptop Chargers	CN06TM1C72438325027BA00	N/A
1	Dell Laptop Chargers	CN0MV2MM7016325006E7A02	N/A
1	Dell Laptop Chargers	CN0YD9W87243825H37E0A00	N/A
1	Dell Laptop Chargers	CNOHN6624789072TA10Y	N/A
1	Dell Laptop Chargers	CN0JNKWDLOC006CNB566A05	N/A
1	Brother HL-L8620 Printer	N/A	N/A

F. Personnel Report

1. It is the recommendation of the SELPA Director the following staffing needs be approved:

Position	Reason	Cost
Program Specialist/School Psychologist	Isabel Bracamontes-Ruelas, start date to be announced	Based on Salary Schedule

Moved: Martin Plourde
Seconded: Frances Esparza
Vote: 7-0

G. New Business

1. It is the recommendation of the SELPA Director that the Comprehensive Local Plan for Special Education, Special Education Local Plan Area, Local Education Agency (LEA) Assurances Policy, be reviewed – First Reading. INFORMATION ITEM

H. SELPA Director Report

Ms. Queneau thanked Whittier City School District for hosting the Administrators Academy. She reported that the training was well received.

Ms. Queneau shared that the Community Advisory Committee (CAC) is sponsoring a parent training on January 14, 2020 on the topic of the IEP process and forms. She thanked Mr. Jonathan Vasquez for his willingness to be part of this training. Additionally, she shared that the CAC will be sponsoring the Disability Resource and Transition Fair in the spring at Pioneer High School.

Ms. Queneau reported that she participated in the El Rancho Unified School District LCAP meeting and is looking forward to continuing to support the process.

Ms. Queneau shared that WACSEP’s CAPTAIN representatives, Lisa Torres and Inger Johnson-Quesada, attended the CAPTAIN Summit in Sacramento. They came back with a lot of exciting information.

Ms. Queneau thanked Mr. Patterson and his team for the continued work at the WACSEP site. The trim of the buildings continues to be painted and she anticipated the work on the MPR to start soon.

I. Board Member Reports

Dr. Frances Esparza, Superintendent of El Rancho Unified School District, thanked Ms. Janet Queneau for attending the LCAP meeting. Additionally, she reported that El Rancho is looking for WACSEP's support for other district committees.

Martin Plourde, Superintendent of Whittier Union High School District, thanked Ms. Janet Queneau for the Joint Powers Board Study Session. Additionally, he discussed that he felt it would be valuable for special education teachers across the districts to collaborate on curriculum for special education. Whittier Union High District would be willing to host an articulation meeting for mild-moderate special education teachers.

Jonathan Vasquez, Superintendent of Los Nietos School District, agreed that an articulation meeting would be a great opportunity for middle school teachers to see what it is like for students when they transition to high school. Additionally, he thanked the planning committee and Ms. Janet Queneau for putting together a nice retirement party for Jackie Leigh.

Dr. Gary Gonzales, Superintendent of South Whittier School District, thanked Ms. Janet Queneau for a great job on the Joint Powers Board Study Session. He reported that South Whittier School District was hosting its first Coffee with the Director of Special Education meeting today. Additionally, he welcomed the opportunity to collaborate with special education staff and wished everyone happy holidays.

Dr. Maria Martinez-Poulin, Superintendent of Whittier City School District, thanked Ms. Janet Queneau, Mr. Darin Barber, and the other WACSEP presenters for the informative Administrative Academy; they did a great job on the presentation. She wished everyone happy holidays.

Marc Patterson, Superintendent of East Whittier City School District, thought the Joint Powers Board Study Session was well organized. Additionally, he agreed that an articulation meeting would be a great opportunity to see how students transitioned to Whittier Union High School District.

Dr. William Crean, Superintendent of Little Lake City Unified School District, echoed that the Joint Powers Board Study Session went well. He would also like to see the articulation meeting happen. Additionally, he congratulated Mr. Martin Plourde on being awarded the Whittier area Superintendent of the Year. He wished everyone happy holidays.

J. Adjournment – The meeting adjourned at 10:05 a.m.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:
8036 Ocean View Avenue, Whittier, CA 90602