

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

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JANET QUENEAU
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting
December 13, 2023
9:00 AM
9401 S. Painter Ave., Board Room
Whittier, CA 90605**

MINUTES

A. Opening of Meeting by Chairperson - The meeting was called to order at 9:02 a.m.

1. Roll Call

EW, Marc Patterson - Present
ER, Marco Villegas - Absent
LL, Jonathan Vasquez - Present
LN, Ramiro Rubalcaba - Present
SW, Gary Gonzales, Chair - Present
WC, Brad Mason - Present (*left at 9:45 a.m.)
WU, Monica Oviedo, Vice Chair - Present

B. Community Comments on Closed Session Items

There were no community comments.

C. Closed Session- By general consent of the Board, the Board moved into Closed Session at 9:03 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No reportable action.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No reportable action.

D. Reconvene Meeting- The public meeting reconvened at 9:45 a.m.

* Dr. Brad Mason left the meeting.

1. Report of Actions Taken in Closed Session

No reportable action.

2. Approval of Agenda for December 13, 2023 meeting

Moved: Ramiro Rubalcaba
 Seconded: Monica Oviedo
 Vote: 5-0

3. Approval of Minutes for October 18, 2023 meeting

Moved: Monica Oviedo
 Seconded: Ramiro Rubalcaba
 Vote: 5-0

E. Community Comments

There were no community comments.

F. Consent Calendar

Moved: Ramiro Rubalcaba
 Seconded: Jonathan Vasquez
 Vote: 5-0

1. It is the recommendation of the SELPA Director that the following contracts and expenditures be approved:

Provider	Description	Dates	Cost
East Whittier City School District	Reimbursement for New Carpeting for the Infant Program	12/14/2023 to 06/30/2024	Not to Exceed \$12,207
El Unico Hamburger (Alfredo Serna)	Outside Catering Services	3/5/2024	Not to Exceed \$1,172
Self & Match [Exhibit F.1]	SELPA-wide Trainings	12/13/2023 to 06/30/2025	Not to Exceed \$30,000

2. It is the recommendation of the SELPA Director that the following contracts and expenditures be approved for potential coverage of open positions:

Provider	Description	Dates	Cost
Epic Special Education Staffing	Contracted Services for SELPA-Wide Assessment/Services	01/17/2024 to 06/30/2024	Not to Exceed \$175,000

Soliant	Contracted Services for SELPA-Wide Assessment/Services	01/17/2024 to 06/30/2024	Not to Exceed \$225,000
SPG Therapy and Education	Contracted Services for SELPA-Wide Assessment/Services	07/01/2023 to 06/30/2024	Not to Exceed \$225,000 (previously approved at \$150,000)
Stepping Stones Group, LLC	Contracted Services for SELPA-Wide Assessment/Services	07/01/2023 to 06/30/2024	Not to Exceed \$795,000 (previously approved at \$620,000)

3. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved for surplus:

Count	Description/Brand Mfg.	Serial No.	Asset Tag #
57	Microphones	HGO12267, HGO01748, HGO12233, HGO09091, HGO02196, HGO10544, HGO05953, HGO11754, HGO12243, HGO03590, HGO01390, HGO05640, HGO12201, HGO11960, HGO14084, CGO07982, CGO22627, BRG923C, CGO03144, CGO21094, CGO22651, CGO12383, CGO03329, HGO11755, CGO03082, CGO24553, CGO08475, CGO16367, CGO16013, CGO01553, CGO16012, CGO15003, TGO22626, TGO24553, TGO03161, TGO08475, TGO22651, TGO03329, CGO24689, TGO16367, TGO03144, TGO01553, TGO00389, TGO12214, TGO22147, 1139NY3VG TX-3700125-A-130809-0038, TGO22627, D1144NYSOV,	44226, 43867, 45392, 45391, 0116, 0115, 0100, 42849

		1321NYC97, D1144NYSUW, 1438NX4Y1, 1438NY4XX, 1137NY923, 1139Ny3VA, D1144NY5V1, 1032NY3HC,	
19	Sound fields	RGO12383,RGO12382, RGO24552, RGO21094, RGO01553, RGO03082, RGO22656, RGO16867, RGO22627, RGO16012, RGO15003, RGO08475, RGO07982, RGO22626, RGO03329,RGO22147, RGO24689, RGO0314 RGO16366	39868,39889,0113, 45600,44250,44928, 41332,41047,39112, 39074,44929,44685, 48378,44229
2	Alphasmart	ALF2000-0599-16950 ALF2000-0599-17012	N/A

4. It is the recommendation of the SELPA Director that the 2022-2023 Final Off the Top Expenditures as shown below be approved:

District	2022-2023 Off the Top Approved Budget (JPB Approved May 2023)	2022-2023 FINAL Off the Top	Difference
EW	\$2,621,860.38	\$2,559,365.53	(\$62,494.85)
ER	\$1,101,300.99	\$1,106,521.74	+\$5,220.75
LL	\$550,425.92	\$501,400.00	(\$49,025.92)
LN	\$832,000.00	\$747,070.00	(\$84,930.00)
SW	\$490,385.38	\$493,652.79	+\$3,267.41
WC	\$1,406,350.45	\$1,368,279.84	(\$38,070.61)
WU	\$2,621,860.38	\$2,663,226.41	+\$41,366.03

5. It is the recommendation of the SELPA Director that the Final WACSEP 2022-2023 Expenditures be approved:

District	2022-2023 Off the Top Approved Budget (JPB Approved May 2023)	2022-2023 FINAL Expenditures	Difference
WACSEP	\$12,092,204.46	\$11,984,144.63	(\$108,059.83)

6. It is the recommendation of the SELPA Director that the 2023-2024 Updated Off the Top Budgets as shown below be approved:

District	2023-2024 Off the Top Approved Budget (JPB Approved May 2023)	2023-2024 Updated Off the Top Budgets	Difference
EW	\$2,516,048.00	\$2,493,047.00	(\$23,001.00)
ER	\$1,097,175.00	\$1,118,082.40	+\$20,907.40
LL	\$470,149.00	No Change	
LN	\$907,750.00	\$764,000.00	(\$143,750.00)
SW	\$551,774.29	No Change	
WC	\$1,503,986.07	No Change	
WU	\$2,828,755.00	\$2,725,060.00	(\$103,695.00)

7. It is the recommendation of the SELPA Director that the 2023-2024 Updated WACSEP Budget be approved:

District	2023-2024 Off the Top Approved Budget (JPB Approved May 2023)	2023-2024 Updated WACSEP Budget	Difference
WACSEP	\$12,768,249.88	\$12,891,845.72	+\$123,595.84

8. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
Positive Environments, Network of Trainers (PENT) South Forum <u>San Bernardino, CA</u> February 28-29, 2024	Elvira Caro-Michel, Behavior Specialist/ Program Specialist Inger Johnson-Quezada, School Psychologist Lourdes Lopez, Behavior Specialist	Registration: \$ 150.00 Related Expenses: \$ 353.94 Total: \$ 503.94
2024 Early Hearing Detection and Intervention Conference <u>Denver, CO</u> March 16-20, 2024	Isabel Bracamontes-Ruelas, School Psychologist/Program Specialist (previously approved Maria Nanez, DHH Itinerant)	Registration: \$ 600.00 Related Expenses: \$ 2,500.00 Total: \$ 3,100.00

California Early Childhood Special Education (CalECSE) Symposium <u>San Diego, CA</u> March 6-8, 2024	Marcy Fox, Communication Specialist Victoria Gluck, School Psychologist	Registration: \$ 309.50 Related Expenses: \$ 1,331.00 Total: \$ 1,640.50
2024 State SELPA ADR Conference <u>Riverside, CA</u> March 14-15, 2024	Vivian Rodriguez-Eads, Program Lead (previously approved Janet Queneau, Executive Director)	Registration: \$ 460.31 Related Expenses: \$ 186.11 Total: \$ 646.42
Legislative Sharing Day <u>Sacramento, CA</u> April 30 - May 1, 2024	Hilda Lopez, Parent Gloria Ruiz, Parent TBD, Parent	Registration: \$ 254.00 Related Expenses: \$ 1,160.00 Total: \$ 1,414.00
California Early Childhood Special Education (CalECSE) Summit <u>San Diego, CA</u> May 8-10, 2024	Paula Miller, Program Specialist	Registration: \$ 0.00 Related Expenses: \$ 1,115.00 Total: \$ 1,115.00

G. Personnel Report

- It is the recommendation of the SELPA Director the following staffing needs for the 23-24 school year be approved:

Position	Reason	Cost
SELPA Liaison	Vivian Rodriguez-Eads, effective TBD	Based on salary schedule

Moved: Ramiro Rubalcaba
Seconded: Monica Oviedo
Vote: 5-0

H. New Business

I. SELPA Director Report

Ms. Janet Queneau thanked all the districts' fiscal teams for working with our fiscal staff to get the Maintenance of Effort (MOE) reports to the California Department of Education (CDE). She thanked the Directors of Special Education for the thoughtful work they put into their Continuous Improvement and Monitoring Plans which were due November 30th. Additionally, WACSEP had a 2-day functional behavior assessments training; it was well received by over 60 SELPA-wide school psychologists, social workers, and behavior specialists from the member districts. Lastly, she reported how privileged she felt to be able to attend El Rancho Unified School District's Strategic Planning meeting. She wished everyone Happy Holidays and thanked the Joint Powers Board for their continued support.

J. Board Member Reports

Dr. Marc Patterson, Superintendent of East Whittier City School District, shared that the district hosted a Dessert with Santa event for its elementary school students with special needs. The students had the opportunity to have dessert and take pictures with Santa. He wished everyone Happy Holidays.

Dr. Monica Oviedo, Superintendent of Whittier Union High School District, reported that she was impressed with the Adult Transition Program students and their work at Lucky Treats, Roadhouse Grill and Lascari's. The students were excited to bump into Whittier Union staff while at work; they also are part of a microbusiness, Petals on Wheels, so they are familiar with the staff. The students are doing great work.

Dr. Ramiro Rubalcaba, Superintendent of Los Nietos School District, shared that they had a student exit RSP. The student met all goals and would be celebrated at the next Board meeting. He wished everyone Happy Holidays.

Jonathan Vasquez, Superintendent of Little Lake City School District, congratulated the Whittier Union High School District for their state championship in football. He thanked WACSEP staff for their help in finalizing the reports due to the state. Lastly, he wished everyone Happy Holidays with their families.

Dr. Gary Gonzales, Superintendent of South Whittier School District, reported they were excited to be going out for a bond in the spring. He reported that they would be hosting a toy give away with Santa the following day for their students. He wished everyone a great time with family and friends.

K. Adjournment - The meeting was adjourned at 10:09 a.m.

Moved: Ramiro Rubalcaba
Seconded: Marc Patterson
Vote: 5-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602