

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

JANET QUENEAU  
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting  
December 2, 2020  
9:00 AM  
(Due to "safer-at-home order," meeting will be conducted on-line only)  
8036 Ocean View  
Whittier, CA 90602**

## MINUTES

- A. Opening of Meeting by Chairperson-** The meeting was called to order at 9:04 a.m.
1. Roll Call
    - EW, Marc Patterson, Vice Chair- Present
    - ER, Frances Esparza- Present (\*Arrived at 9:40 a.m.)
    - LL, William Crean - Present
    - LN, Jonathan Vasquez - Present
    - SW, Gary Gonzales, Chair - Present (\* Left at 9:48 a.m.)
    - WC, Maria Martinez-Poulin - Present
    - WU, Martin Plourde - Present
- B. Closed Session-** By general consent of the Board, the Board moved into Closed Session at 9:06 a.m.
1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment  
  
No reportable action.
  2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)  
  
No reportable action.
- \*Dr. Esparza joined the meeting during Closed Session.
- C. Reconvene Meeting --** The public meeting reconvened at 9:46 a.m.
1. Report of Actions Taken in Closed Session  
  
No reportable action.
  2. Approval of Agenda for December 2, 2020 meeting  
  
Moved: William Crean  
Seconded: Martin Plourde  
Vote: 7-0

3. Approval of Minutes for October 28, 2020 meeting

Moved: Jonathan Vasquez  
 Seconded: Martin Plourde  
 Vote: 6-0

\*Due to internet issues Dr. Gary Gonzales was disconnected at 9:48 a.m. and not able to rejoin the meeting.

**D. Community Comments**

There were no community comments.

**E. Consent Calendar**

Moved: Maria Martinez- Poulin  
 Seconded: William Crean  
 Vote: 6-0

1. It is the recommendation of the SELPA Director that the 2019-2020 Updated Off the Top Actuals as shown below be approved:

District	2019-2020 Off the Top Approved Budget (JPB Approved October)	2019-2020 Off the Top Actuals	Difference
EW	1,961,700.02	<b>2,082,385.73</b>	\$120,685.71

2. It is the recommendation of the SELPA Director that the 2020-2021 Updated Off the Top Budget as shown below be approved:

District	2020-2021 Off the Top Approved Budget (JPB Approved October)	2020-2021 Off the Top Updated October	Difference
EW	1,930,913.31	<b>2,253,922.91</b>	\$323,009.60

3. It is the recommendation of the SELPA Director that the following expenditures be approved for the 2020-2021 school year:

Provider	Description	Dates	Cost
Timothy A. Adams & Associates, APLC	Settlement Costs	09/29/2020 to 06/30/2021	Not to Exceed \$50,000

**F. Personnel Report**

No personnel report items.

**G. New Business**

1. It is the recommendation of the SELPA Director that the SELPA Membership by a Charter School - Provision of Special Education Services to Students Voluntarily Enrolled in Charter Schools Policy, updated September 2020, be approved – Final Reading. [Exhibit G.1]

Moved: Martin Plourde  
Seconded: Jonathan Vasquez  
Vote: 6-0

**H. SELPA Director Report**

Ms. Queneau reported that WACSEP is continuing to provide services virtually. The WACSEP staff has been creative in how they administer services and supports, especially with the preschool population. Additionally, the Mental Health Department has added processes to make sure the staff is socially-emotionally supported throughout this time.

Ms. Queneau shared that the Community Advisory Committee (CAC) met in November and would like to move forward with the Disability and Transition Resource Fair. WACSEP is currently researching how to virtually host this event and will be working with both the El Rancho Unified School District and Whittier Union High School District transition teams to further develop the fair. The fair will most likely take place in April or May.

Ms. Queneau reported that WACSEP is continuing with the Parent Workshop Series; there have been four trainings so far and each one has continually been better attended, especially by Whittier City School District parents. She thanked Dr. Maria Martinez-Poulin for publicizing the trainings. There are two more trainings, one tonight and one on December 16th; all handouts are, or will be, posted on the WACSEP website.

Ms. Queneau thanked the Joint Powers Board for their support to her and the WACEP Staff. Additionally, she thanked the Directors of Special Education for working exceptionally hard in handling the compliance piece for the California Department of Education, while they are focusing on student success during distance learning.

**I. Board Member Reports**

Dr. Maria Martinez-Poulin, Superintendent of Whittier City School District, thanked the Joint Powers Board for everything that they do and for working in a collaborative nature. Additionally, she thanked Ms. Janet Queneau and WACSEP Staff for the parent workshops. She reported that Whittier City School District had published and shared the parent training opportunity. She wished everyone great holidays and hoped everyone stays safe.

Martin Plourde, Superintendent of Whittier Union High School District, reported that he would be attending the California School Board Association Conference the next two days. He wished everyone happy holidays and a merry Christmas.

Jonathan Vasquez, Superintendent of Los Nietos School District, thanked Ms. Janet Queneau for attending the district's Board meeting and explaining the Joint Powers Agreement (JPA) and the Local Plan. Additionally, he thanked the WACSEP Legal Department for their support and facilitating some of the IEP meetings. He wished everyone happy holidays and a safe and healthy return for all the districts.

Dr. Frances Esparza, Superintendent of El Rancho Unified School District, expressed gratitude to Ms. Janet Queneau for presenting the JPA and the Local Plan at the district's Board meeting. Additionally, she thanked the Joint Powers Board for their continued support.

Dr. William Crean, Superintendent of Little Lake City School District, thanked Ms. Queneau for preparing the JPA and SELPA Local Plan and the presentation information. He wished everyone great holidays. Additionally, he congratulated Dr. Frances Esparza for her leadership in the El Rancho Unified School District.

Marc Patterson, Superintendent of East Whittier City School District, thanked WACSEP for the parent workshop series and wished everyone a wonderful and happy holiday.

**J. Adjournment-** The meeting was adjourned at 10:00 a.m.

Moved: Jonathan Vasquez  
Second: Frances Esparza  
Vote: 6-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602

Due to the school closures, the WACSEP office is closed at this time. You may contact Jessica Burgos at [jburos@wacsep.org](mailto:jburos@wacsep.org) if you would like to view copies of the exhibits.