

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

JANET QUENEAU  
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting  
February 16, 2022  
9:00 AM  
9401 S. Painter Ave., Board Room  
Whittier, CA 90605**

**AGENDA**

**A. Opening of Meeting by Chairperson** - The meeting opened at 9:03 a.m.

1. Roll Call

EW, Marc Patterson, Chair - Present  
ER, Frances Esparza, Vice Chair - Present  
LL, William Crean - Present  
LN, Jonathan Vasquez - Present (Arrived at 9:15 a.m.)  
SW, Gary Gonzales - Present  
WC, Brad Mason - Present  
WU, Martin Plourde -Present

**B. Closed Session-** By general consent of the Board, the Board moved into Closed Session at 9:03 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No action taken.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No action taken.

**C. Reconvene Meeting-** The meeting reconvened at 9:39 a.m.

1. Report of Actions Taken in Closed Session

No action taken.

2. Approval of Agenda for February 16, 2022 meeting

Moved: Jonathan Vasquez  
Seconded: Brad Mason  
Vote: 7-0

3. Approval of Minutes for January 18, 2022 meeting

Moved: Jonathan Vasquez  
 Seconded: William Crean  
 Vote: 7-0

**D. Community Comments**

There were no community comments.

**E. Consent Calendar**

Moved: Gary Gonzales  
 Seconded: Martin Plourde  
 Vote: 7-0

1. It is the recommendation of the SELPA Director that the 2021-2022 Updated Off the Top Budget as shown below be approved:

District	2021-2022 Off the Top Approved Budget (JPB Approved November)	2021-2022 Off the Top Updated January	Difference
EW	\$2,224,428.00	<b>\$2,214,500.77</b>	-\$9,927.23
ER	\$993,534.00	same	
LL	\$393,218.00	same	
LN	\$972,557.00	same	
SW	\$725,134.00	same	
WC	\$1,525,460.68	same	
WU	\$2,325,624.00	<b>\$2,280,768.00</b>	-\$44,856.00

2. It is the recommendation of the SELPA Director that the following expenditures and contracts be approved:

Provider	Description	Dates	Cost/Income
Laura's Cafe & Bakery by Trez	Outside Catering Services	3/28/2022 (previously approved for 1/25/2022)	Not to Exceed \$1,000
Hacienda La Puente School District [Exhibit E. 2]	MOU with Hacienda La Puente School	1/10/2022 to 6/30/2022	+\$23,315.67 to \$23,723.84 per student

	District for DHH Regional Programs		
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3. It is the recommendation of the SELPA Director that the Continuing Contracts Report summarizing continuing contracts and authorized renewal of routine contracts, agreements, leases, and insurance for 2022-2023 be approved. [Exhibit E.3].
4. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

Count	Description/Brand Mfg.	Serial No.	Asset Tag #
1	Dell Optiplex 3010	DZ5NSW1	44843
3	Dell Latitude 3480	9H01NJ2, CH01NJ2, & FH019J2	60224, 60226 & 60228

5. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
Connecting Across Cultures Virtual February 17-18, 2022	Isabel Bracamontes- Ruelas, Program Specialist Maria Huerta, Mental Health Liaison	Registration: \$ 2,500.00  Related Expenses: \$ 0.00  Total: \$ 2,500.00
Conflict Resolutions 101 Virtual February 23, 2022	Isabel Bracamontes- Ruelas, Program Specialist Laura Peguero-Cruz, NPS Liaison Lisa Torres, Program Specialist Maria Huerta, Mental Health Liaison	Registration: \$ 1,250.00  Related Expenses: \$ 0.00  Total: \$ 1,250.00

**F. Personnel Report**

1. It is the recommendation of the SELPA Director that the Behavior Specialist-Classified salary schedule be approved [Exhibit F.1].

Moved: Jonathan Vasquez  
Seconded: Brad Mason  
Vote: 7-0

2. It is the recommendation of the SELPA Director that the WACSEP Legal Assistant Salary Schedule (Schedule R Range 30) be amended to align with the Whittier Union High School District's Administrative Assistant Salary Schedule (Confidential Classified Salary Schedule X Range 119). These salaries will thenceforth remain aligned. This adjustment shall be retroactive to July 1, 2021. [Exhibit F.2]

Moved: Jonathan Vasquez  
Seconded: Martin Plourde  
Vote: 7-0

3. It is the recommendation of the SELPA Director that the retirement of Jeanine Casillas, School Psychologist, effective June 30, 2022 be approved.

Moved: William Crean  
Seconded: Gary Gonzales  
Vote: 7-0

#### **G. New Business**

There were no new business items.

#### **H. SELPA Director Report**

Ms. Janet Queneau thanked the districts for their continued support to students. She also thanked the Whittier Union High School District and the East Whittier City School District for their support to staff and our facility during this COVID-19 pandemic.

Ms. Janet Queneau shared that WACSEP was in the process of posting and filling vacant positions to get staff in place. Additionally, WACSEP has begun planning for the extended school year and looking at student needs.

#### **I. Board Member Reports**

Dr. Brad Mason, Superintendent of Whittier City School District, had no report.

Dr. Frances Esparza, Superintendent of El Rancho Unified School District, had no report.

Jonathan Vasquez, Superintendent of Los Nietos School District, had no report.

Dr. William Crean, Superintendent of Little Lake City School District, reported an increase in student attendance due to reduced cases of COVID-19.

Dr. Gary Gonzales, Superintendent of South Whittier School District, had no report.

Martin Plourde, Superintendent of Whittier Union High School District, had no report.

Marc Patterson, Superintendent of East Whittier City School District, reported that the district had approved a new CAC alternative voting member.

**J. Adjournment**-The meeting was adjourned at 9:47 a.m.

Moved: Jonathan Vasquez

Seconded: Gary Gonzales

Vote: 7-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602