

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

JANET QUENEAU  
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting  
February 3, 2021  
9:00 AM  
(Due to "safer-at-home order," meeting will be conducted on-line only)  
8036 Ocean View  
Whittier, CA 90602**

## MINUTES

**A. Opening of Meeting by Chairperson-** The meeting was called to order at 9:09 a.m.

1. Roll Call

EW, Marc Patterson, Vice Chair- Present  
ER, Frances Esparza- Present (\*arrived at 9:14 a.m.)  
LL, William Crean - Absent  
LN, Jonathan Vasquez - Present  
SW, Gary Gonzales, Chair - Present  
WC, Maria Martinez-Poulin - Present  
WU, Martin Plourde - Present

**B. Closed Session-** By general consent of the Board, the Board moved into Closed Session at 9:11 a.m.

\*Dr. Esparza joined the meeting at 9:14 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No reportable action.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No reportable action.

**C. Reconvene Meeting** – The public meeting reconvened at 9:51 a.m.

1. Report of Actions Taken in Closed Session

No reportable action.

2. Approval of Agenda for February 3, 2021 meeting

Moved: Maria Martinez-Poulin  
Seconded: Jonathan Vasquez  
Vote: 6-0

3. Approval of Minutes for January 13, 2021 meeting

Moved: Marc Patterson  
Seconded: Maria Martinez-Poulin  
Vote: 6-0

**D. Community Comments**

There were no community comments.

**E. Consent Calendar**

Moved: Jonathan Vasquez  
Seconded: Martin Plourde  
Vote: 6-0

1. It is the recommendation of the SELPA Director that the following expenditures and contracts be approved:

Provider	Description	Dates	Cost
Maria Elena Scott	Parent travel to RTC	07/31/2020	\$397.96
Sherry Law Meghan Sherry	Settlement Costs	02/01/2021 to 06/30/2021	Not to Exceed \$ 50,000

2. It is the recommendation of the SELPA Director that the Continuing Contracts Report summarizing continuing contracts and authorized renewal of routine contracts, agreements, leases, and insurance for 2021-2022 be approved. [Exhibit E.2].

3. It is the recommendation of the SELPA Director the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
NonViolent Crisis Intervention Virtual Renewal for Trainers  April 14, 2021	Inger Johnson-Quezada, Behavior Support Liaison Lisa Torres, Program Specialist Nesell Larios, Student Well Being Liaison Kelli Lumbreras, Program Specialist Jay Arroyo, Program Specialist	Registration: \$ 1,199.00
		Related Expenses: \$ 0.00
		Total: \$ 1,199.00

<p>NonViolent Crisis Intervention Virtual Renewal for Trainers</p> <p>April 15, 2021</p>	<p>Vivian Rodriguez-Eads, Program Specialist Paul White, STEP Admin De'Anne Garcia, Program Specialist Paula Miller, Program Specialist Sarah Carlton, Program Specialist</p>	<p>Registration:       \$ 1,199.00</p> <p>Related Expenses:           \$     0.00</p> <p>Total:               \$ 1,199.00</p>
<p>NonViolent Crisis Intervention Virtual Renewal for Trainers</p> <p>April 19, 2021</p>	<p>Maria Huerta, Mental Health Liaison</p>	<p>Registration:       \$ 1,199.00</p> <p>Related Expenses:           \$     0.00</p> <p>Total:               \$ 1,199.00</p>

**F. Personnel Report**

1. It is the recommendation of the SELPA Director that the WACSEP SELPA Liaison salary schedule be approved [Exhibit F.1].

Moved: Martin Plourde  
Seconded: Maria Martinez-Poulin  
Vote: 6-0

**G. New Business**

No new business items.

**H. SELPA Director Report**

Ms. Queneau reported that the Disability and Transition Resource Fair will take place April 19th through 30th; it will be a virtual event that will consist of a combination of pre-recorded sessions and live sessions. The Community Advisory Committee (CAC) is sponsoring the fair and provided input on topics and format. WACSEP is working on the logistics and how to best advertise the event on the flyer which will be out soon. Adahena Gutierrez, secretary at WACSEP, is taking the lead in organizing the fair with support of other staff and is doing a fantastic job.

Ms. Queneau thanked all the district CALPADS teams for their extensive work on the CALPADS Fall 1 submission and ensuring we have an adequate report for both general and special education.

Additionally, Ms. Queneau thanked the Joint Powers Board (JPB) for their continued support and keeping WACSEP updated. She shared that WACSEP staff is mostly working remotely

through February and coming into the office as needed to pick up materials. The staff is doing a great job providing services and support to staff and students.

### **I. Board Member Reports**

Jonathan Vasquez, Superintendent of Los Nietos School District, had no report.

Dr. Maria Martinez-Poulin, Superintendent of Whittier City School District, wished everyone good health. Additionally she shared she was happy to collaborate with everyone.

Marc Patterson, Superintendent of East Whittier City School District, reported that the district has a job opening for a Director of Special Education posted on EDJOIN.

Martin Plourde, Superintendent of Whittier Union High School District, thanked Dr. Maria Martinez-Poulin for taking on and coordinating the upcoming vaccination opportunity for staff of member districts. He shared that athletics would begin conditioning next week. Additionally, he reported that all five district schools and El Rancho high schools would begin to have dual cross country meets in a couple of weeks as this activity is allowed in the purple tier.

Dr. Frances Esparza, Superintendent of El Rancho Unified School District, thanked Dr. Maria Martinez-Poulin for taking the lead and pushing forward the vaccination opportunity for staff of member districts and working collaboratively for the good of all our communities. Additionally, she reported that the district will discuss school re-opening options at the Board Meeting on April 13th. El Rancho Unified will also begin body conditioning, one-to-one physical and occupational therapy, and one-to-one mental health services on February 9th.

Dr. Gary Gonzales, Superintendent of South Whittier School District, reported that the school district offices are closed at this time and will reopen next Tuesday, February 9th. Additionally, he thanked Dr. Maria Martinez-Poulin for being the point person on the vaccination opportunity for staff of member districts and including all member districts in this endeavour.

### **J. Adjournment** -The meeting was adjourned at 10:07 a.m.

Moved: Martin Plourde

Seconded: Frances Esparza

Vote: 6-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602

Due to the school closures, the WACSEP office is closed at this time. You may contact Jessica Burgos at [jburgos@wacsep.org](mailto:jburgos@wacsep.org) if you would like to view copies of the exhibits.