

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

JANET QUENEAU  
EXECUTIVE DIRECTOR

**Joint Powers Board  
Regular Meeting  
March 19, 2020  
9401 S. Painter Avenue, Board Room  
Whittier, CA 90605**

**MINUTES**

**A. Opening of Meeting by Chairperson-** The meeting was called to order at 8:55 a.m.

1. Roll Call  
EW, Marc Patterson - Present (via teleconference)  
ER, Frances Esparza - Present (via teleconference)  
LL, William Crean, Chair - Present  
LN, Jonathan Vasquez – Present (via teleconference)  
SW, Gary Gonzales, Vice Chair - Present (via teleconference)  
WC, Maria Martinez-Poulin – Present  
WU, Martin Plourde - Present

**B. Closed Session–** By general consent of the Board, the Board moved into Closed Session at 8:55 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment  
  
No reportable action.
2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)  
  
No reportable action.

**C. Reconvene Meeting–** The public meeting reconvened at 9:21 a.m.

1. Report of Actions Taken in Closed Session  
  
No reportable action.
2. Approval of Agenda for March 19, 2020 meeting  
  
Moved: Martin Plourde  
Seconded: Marc Patterson  
Vote: 7-0

3. Approval of Minutes for February 20, 2020 meeting

Moved: Maria Martinez-Plourde  
 Seconded: Frances Esparza  
 Vote: 7-0

**D. Community Comments**

There were no public comments.

**E. Consent Calendar**

Moved: Maria Martinez-Poulin  
 Seconded: Marc Patterson  
 Vote: 7-0

1. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
Professional Skills Program in Dispute Resolution 2020 Malibu, CA June 24-27, 2020	Lara Ulmer, SELPA Liaison	Registration: \$ 1,195.00  Related Expenses: \$ 805.00  Total: \$ 2,000.00

2. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

COUNT	DESCRIPTION/ BRAND MFG.	SERIAL NO.	ASSET TAG #
1	Wilson Jones Auto 2000 Shredder	739473	25327
1	Blue Symmetry Stander	N/A	N/A

2	Dell Optiplex 380 Desktop	00186065811242	41087
12	Dell Optiplex 3010 Desktop	00186207883037, 00186206549373, 00186242818105, 00186206478471, 00186206549362, 00186206478420, 00186206478412, 00186206478464, 00186206549413, 00186218373674, 00186242525981, 00186242818247	44831, 44832, 44833, 44834, 44835, 44838, 44840, 44841, 44844, 45615, 46214, 46215

**F. Personnel Report**

1. It is the recommendation of the SELPA Director that the Personnel Report be approved.

The Personnel Report is presented to the Board in Closed Session. This is done in order to report all actions from the last Board meeting through the day of the posting of the Board Agenda. The Board shall review the Personnel Report before taking action in Open Session. The Personnel Report contains personnel employment assignments, resignations, and salaries for certificated and classified employees. The law requires the Board to take formal action on the SELPA Director's recommendations. Resignations are received by the SELPA Director and reported to the Board.

Moved: Jonathan Vasquez  
Seconded: Frances Esparza  
Vote: 7-0

**G. New Business**

1. It is the recommendation of the SELPA Director that the following agreement be approved:

Provider	Description	Dates	Cost
Noell Scott	Coverage during Medical/ Maternity Leave, As Needed	04/01/2020 to 06/30/2020	Not to Exceed \$20,000

Moved: Maria Martinez-Poulin  
Seconded: Martin Plourde  
Vote: 7-0

## **H. SELPA Director Report**

Ms. Queneau thanked everyone as we navigate through this difficult time. She thanked all the member school districts and WACSEP staff for their hard work to support all students. She shared that she was proud to work with WACSEP staff who stayed committed to help everyone succeed and would continue to be available to support as much as possible.

Ms. Queneau reported that the Disability Resource and Transition Fair was held on March 10, 2020 at Pioneer High School. The fair and the two break-out sessions were well attended. She thanked the Pioneer High School principal, Ms. Lilia Bozigian, and the principal of business and activities, Mr. Craig Fox, for allowing WACSEP to host the fair on their campus and their attentiveness. Additionally, she thanked the Whittier Union High School District and El Rancho Unified School District transition teams for collaborating with WACSEP, WACSEP staff members, Adahena Gutierrez and Jessica Burgos, for leading the organization of the fair, and the WACSEP Community Advisory Committee (CAC) members for representing the CAC and running the raffles. Lastly, she thanked the directors of special education that were able to attend.

## **I. Board Member Reports**

Martin Plourde, Superintendent of Whittier Union High School District, thanked Janet Queneau for her valuable participation in the district's COVID-19 task force. He shared that Sprint, Verizon, and T-Mobile were offering free hotspots for their customers and Xfinity was offering free wi-fi at their locations; more technology information would be posted on the Whittier Union High School website.

Dr. Maria Martinez-Poulin, Superintendent of Whittier City School District, shared that her heart went out to everyone impacted by COVID-19. She reported that the district would continue to work with neighboring districts to make the safety of students and the community a priority and help flatten the curve. The Whittier City School District is striving for equity across the community; they have used technology to get information to families, provided work packets, posted resources on its website, and its teachers and counselors are staying in communication with families and students to ensure they have what they need. Additionally, they are providing meals at three middle schools this week and the week after spring break. She encouraged everyone to practice social distancing and good hygiene recommendations from the Department of Health and wished everyone to stay safe and well.

Dr. Gary Gonzales, Superintendent of South Whittier School District, reported that the district was also offering many of the same resources and implementing many of the same practices as the neighboring districts to support students, staff and families during this difficult time.

Jonathan Vasquez, Superintendent of Los Nietos School District, thanked WACSEP and the legal department for the information provided to the directors of special education regarding prior written notice and for working with the districts in providing

opportunities to students in special education. Additionally, he thanked his colleagues for their work in navigating the situation with the COVID-19.

Dr. William Crean, Superintendent of Little Lake City School District, thanked the Joint Powers Board for collaborating and following the same path. He shared that he had received positive feedback from the associations in regards to not only the leadership from the district but also the local area.

Dr. Frances Esparza, Superintendent of El Rancho Unified School District, thanked everyone for sharing their resources. She reported that the district is also implementing many of the same procedures and resources as the other member districts. Additionally, she reported that the district was providing lunch service and would provide it through spring break, thanks to the Los Angeles County Office of Education.

Marc Patterson, Superintendent of East Whittier City School District, thanked all the superintendents for working together as a team; it has made the process easier as this unprecedented time is occurring.

**J. Adjournment** – The meeting adjourned at 9:35 a.m.

#### **NEXT JOINT POWERS BOARD MEETING**

**April 16, 2020**

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602