

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

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JANET QUENEAU
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting
May 10, 2023
9:00 AM
9401 S. Painter Ave., Board Room
Whittier, CA 90605**

MINUTES

A. Opening of Meeting by Chairperson- The meeting was called to order at 9:08 a.m.

1. Roll Call

EW, Marc Patterson - Present
ER, Marco Villegas - Present
LL, William Crean, Vice Chair - Present
LN, Ramiro Rubalcaba - Present
SW, Gary Gonzales - Absent (*Arrived at 9:11 a.m.)
WC, Brad Mason, Chair - Absent (*Arrived at 9:15 a.m.)
WU, Monica Oviedo - Present

**B. Public Hearing - 2022-2023 Whittier Area Cooperative Special Education Program
Annual Budget and Service Plans**

The Public Hearing opened at 9:09 a.m. and closed at 9:11 a.m. There were no public comments during the Public Hearing.

C. Community Comments on Closed Session Items

There were no Closed Session community comments.

D. Closed Session- By general consent of the Board, the Board moved into Closed Session at 9:11 a.m.

*Gary Gonzales arrived

*Brad Mason arrived

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No reportable action.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No reportable action.

E. Reconvene Meeting - The meeting reconvened at 9:34 a.m.

1. Report of Actions Taken in Closed Session

No reportable action.

2. Approval of Agenda for May 10, 2023 meeting

Moved: Ramiro Rubalcaba

Seconded: Monica Oviedo

Vote: 7-0

3. Approval of Minutes for April 12, 2023 meeting

Moved: William Crean

Seconded: Marco Villegas

Vote: 7-0

F. Community Comments

There were no community comments.

G. Consent Calendar

Moved: Ramiro Rubalcaba

Seconded: Marc Patterson

Vote:

7-0

1. It is the recommendation of the SELPA Director that the 2022-2023 Updated Off the Top Budgets as shown below be approved:

District	2022-2023 Off the Top Jan Update	2022 -2023 Off the top April Update	Difference
EW	\$2,381,661.00	\$2,621,860.38	+\$240,199.38
ER	\$1,077,663.28	\$1,101,300.99	+\$23,637.71
LL	\$550,425.92	No Change	
LN	\$774,000.00	\$832,000.00	+\$58,000.00
SW	\$470,281.98	\$490,385.38	+\$20,103.40
WC	\$1,698,200.25	\$1,406,350.45	(\$291,849.80)

WU	\$2,780,048.00	\$2,766,081.00	(\$13,967.00)
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2. It is the recommendation of the SELPA Director that the 2023-2024 Estimated Off the Top Budgets as shown below be approved:

District	2023-2024 Off the Top
EW	\$2,516,048.00
ER	\$1,097,175.00
LL	\$470,149.00
LN	\$907,750.00
SW	\$551,774.29
WC	\$1,503,986.07
WU	\$2,828,755.00

3. It is the recommendation of the SELPA Director that the WACSEP 2022-2023 Updated Budget as shown below be approved:

District	2022-2023 Off the Top Jan Update	2022-2023 Off the top April Update	Difference
WACSEP	\$12,375,106.86	\$12,092,204.46	(\$282,902.40)

4. It is the recommendation of the SELPA Director that the WACSEP 2023-2024 Estimated Budget as shown below be approved:

District	2023-2024 Off the Top
WACSEP	\$12,768,249.88

5. It is the recommendation of the SELPA Director that the following contracts and expenditures be approved:

Provider	Description	Dates	Cost
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Law Offices of Hirji & Chau, LLP (previously approved as RKH Law Office - Rosa K. Hirji, Attorney at Law)	Settlement Costs	07/01/2023 to 06/30/2024	Not to Exceed \$50,000
UCSD School of Medicine - Dr. Taras	Provide medical consultation and Physician Based Speech Standards Protocol	07/01/2023 to 06/30/2026	Not to Exceed \$30,000 Total (\$10,000/year)
Plaza de la Raza Child Development Services, Inc. [Exhibit G.5]	MOU with Plaza de la Raza Child Development Services, Inc. Preschool Programs	07/01/2022 to 06/30/2023	N/A
La Habra City School District [Exhibit G.5]	MOU with La Habra City School District for DHH Regional Programs	07/01/2023 to 06/30/2024	+\$54,526.92 - 55,246.92/ per student
Hacienda La Puente School District [Exhibit G.5]	MOU with Hacienda La Puente School District for DHH Regional Programs	07/01/2023 to 06/30/2024	+\$54,526.92 - 55,246.92/ per student
EXYM, LLC [Exhibit G.5]	Contract for case management software solution for behavior health providers	07/01/2023 to 06/30/2025	Not to Exceed \$29,000 (\$17,000 1st year, \$12,000 2nd year)
Whittier City School District [Exhibit G.5]	Rental of facilities at Washington Elementary School for the CCS/MTU	07/01/2023 to 06/30/2025	Not to Exceed \$115,800 (\$57,900/year)

6. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

Count	Description/Brand Mfg.	Serial No.	Asset Tag #
1	Dell Latitude E5430	FMDKNX1	45625

7. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)	
Travel to Clearview Girls Academy (Residential Treatment Center) <u>Heron, MT</u> Date: August 2023	Maria Huerta, Mental Health Liaison Elizabeth Moreno, LCSW (previously approved for travel in May 2023)	Registration: \$ 0.00 Related Expenses: Total: \$ 2,777.00	

8. It is the recommendation of the SELPA Director that the following JPB Meeting Dates be approved:

2023-2024 JPB Meeting Dates 9:00 a.m.
07/19/2023
08/09/2023
09/13/2023
10/18/2023
11/15/2023
12/13/2023
01/18/2024
02/14/2024
03/20/2024
04/10/2024
05/08/2024
06/19/2024

H. Personnel Report

1. It is the recommendation of the SELPA Director that the following services and expenditures be approved:

Name/Position	Reason	Dates	Cost
Elvira Caro-Michel, Program Specialist/Behavior Specialist	IBT summer training	Not to Exceed 15 Hours 06/30/2023 - 07/14/2023	Based on Salary Schedule
Rebekah Stepner/ WUHSD	O & M services for VI department	Not to Exceed 30 Hours 06/12/2023 to 07/20/2023	Based on Salary Schedule
Eunice Diaz/ WUHSD	Transcriber for VI department	Not to Exceed 80 Hours 06/12/2023 to 07/20/2023	Based on Salary Schedule
Stacy Mendoza-Kleber/ WUHSD	Clerk to provide support to VI department	Not to Exceed 80 Hours 06/12/2023 to 07/20/2023	Based on Salary Schedule
Natalie Perez, Audiologist	Reduction in hours to 80%	07/01/2023 to 06/30/2024	Based on Salary Schedule

Moved: Monica Oviedo
Seconded: Gary Gonzales
Vote: 7-0

I. New Business

1. It is the recommendation of the SELPA Director that the Annual Service Plan and Annual Budget Plan for the 2023-2024 school year be approved and certified as presented. [Exhibit I.1]

Moved: William Crean
Seconded: Ramiro Rubalcaba
Vote: 7-0

J. SELPA Director Report

Ms. Janet Queneau shared that she attended the East Whittier School District Spring Fling dance on April 29th. The dance was for special education students, preschool through 8th grade. It was a beautifully done event at the Elks Lodge and she was happy to be invited.

Ms. Janet Queneau reported that she attended Legislative Sharing Day on May 3rd in Sacramento along with Ms. Gloria Ruiz, Community Advisory Committee (CAC) Chair, and Hilda Lopez, CAC Vice Chair. The State SELPA Association gave a presentation, a legislator presented, and well-known speakers on inclusion shared. They were also able to meet with Senator Archuleta's staffer and Assemblywoman Blanca Pacheco who was invited by the CAC members to visit WACSEP in the fall.

Ms. Janet Queneau looked forward to the Whittier Union High School District and El Rancho Unified School District Transition graduation ceremonies. Lastly, WACSEP staff looks forward to supporting students in finishing the school year and will move into summer assessments.

K. Board Member Reports

Dr. Ramiro Rubalcaba, Superintendent of Los Nietos School District, had no report.

Dr. Marco Villegas, Superintendent of El Rancho Unified School District, thanked the Joint Powers Board members for being thought partners and for collaboration throughout the year. He reported that the district hosted a successful parent summit on April 29, 2023 in collaboration with the City of Pico Rivera. Many families of students with special education attended the event; inclusion practices were highlighted. It was nice to see families excited and engaged.

Dr. Gary Gonzales, Superintendent of South Whittier School District, reported that on May 6, 2023, the district hosted a community health fair at Carmela Elementary school. There were a variety of different things, including student performances; it was fun to see kids having a good time. The fair had a good turnout. He looked forward to the end of the school year.

Dr. William Crean, Superintendent of Little Lake City School District, shared that it was an exciting time of the year and wished everyone the best as the end of the school year activities begin.

Dr. Monica Oviedo, Superintendent of Whittier Union High School District, reported the district approved a contract with First Alt, a transportation company, which offers more of a car service; this will help with transportation needs for students in non-public schools. She and Assistant Superintendent, Lilia Bozigian, attended the community health fair at Carmela Elementary school and thought the community health fair was a fabulous event; it was wonderful to see all the partnerships. She looked forward to attending Engage East Whittier. Additionally, she shared that the Whittier Union High School District Board decided to do an appointment for the Board vacancy and the district will be advertising in many ways so the public is aware of the process. Lastly, she looked forward to seeing everyone at graduations that would take place on June 5, 6, and 7.

Dr. Marc Patterson, Superintendent of East Whittier City School District, congratulated Dr. Brad Mason on the Whittier Area School Administrators (WASA) Superintendent of the Year award.

Dr. Brad Mason, Superintendent of Whittier City School District, thanked Dr. Marc Patterson for his congratulatory comment. He had no other report.

L. Adjournment - The meeting adjourned at 9:45 a.m.

Moved: William Crean

Seconded: Ramiro Rubalcaba

Vote: 7-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602