

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

JANET QUENEAU
EXECUTIVE DIRECTOR

Joint Powers Board Regular Meeting

May 19, 2021

9:00 AM

(Due to "safer-at-home order," meeting will be conducted on-line only)

9401 S. Painter Ave.

Whittier, CA 90605

Please visit the following link for instructions to join Public Hearing and Board Meeting virtually:

MINUTES

A. Opening of Meeting by Chairperson - The meeting was called to order at 9:24 a.m.

1. Roll Call

EW, Marc Patterson, Vice Chair- Present

ER, Frances Esparza- Present

LL, William Crean - Present

LN, Jonathan Vasquez - Present

SW, Gary Gonzales, Chair - Present

WC, Maria Martinez-Poulin - Present

WU, Martin Plourde - Present

B. Public Hearing - 2021-2022 Whittier Area Cooperative Special Education Program Annual Budget and Service Plans

The Public Hearing opened at 9:25 a.m. and closed at 9:28 a.m. There were no public comments during the Public Hearing.

C. Recognition of Appointment of Gloria Ruiz to the Advisory Commission on Special Education

The Joint Powers Board recognized Mrs. Gloria Ruiz for her appointment to the Advisory Commission on Special Education (ACSE) and her dedication to students with disabilities, families and WACSEP.

Mrs. Gloria Ruiz thanked the Joint Powers Board for the award and for their support. She was grateful for WACSEP being a special place for families, children, and adult children. She is also grateful to be able to be part of WACSEP and to do more to help students and families. She is looking forward to being part of ACSE. Additionally, she thanked Ms. Janet Queneau for her words of encouragement and her perspective.

D. Closed Session— By general consent of the Board, the Board moved into Closed Session at 9:36 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No reportable action.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No reportable action.

E. Reconvene Meeting – The public meeting reconvened at 10:00 a.m.

1. Report of Actions Taken in Closed Session

No reportable action.

2. Approval of Agenda for May 19, 2021 meeting

Moved: Martin Plourde
Seconded: Maria Martinez-Plourde
Vote: 7-0

3. Approval of Minutes for April 21, 2021 meeting

Moved: Marc Patterson
Seconded: Frances Esparza
Vote: 7-0

F. Community Comments

There were no community comments.

G. Consent Calendar

William Crean moved to pull agenda item G.7 for a change to remove the July 20, 2021 meeting from the future meeting dates due to conflicting schedules. The remaining Consent Calendar items were approved as indicated by the vote below.

Moved: Marc Patterson
Seconded: William Crean
Vote: 7-0

1. It is the recommendation of the SELPA Director that the 2020-2021 Updated Off the Top Budget as shown below be approved:

| District | 2020-2021 | 2020-2021 | Difference |
|----------|-----------|-----------|------------|
|----------|-----------|-----------|------------|

| | Off the Top Budget January Update | Off the top April Update | |
|----|--|-------------------------------------|--------------|
| EW | \$2,143,601.81 | \$2,172,779.05 | +\$29,177.24 |
| ER | \$977,831.00 | \$981,974.00 | +\$4,143.00 |
| LL | \$399,992.00 | \$372,406.00 | -\$27,586.00 |
| LN | \$971,179.00 | \$984,618.00 | +\$13,439.00 |
| SW | \$692,771.00 | \$697,767.59 | +\$4,996.59 |
| WC | \$1,232,310.12 | \$1,248,298.96 | +\$15,988.84 |
| WU | \$2,220,980.86 | \$2,224,366.00 | +\$3,385.1 |

2. It is the recommendation of the SELPA Director that the 2021-2022 Estimated Off the Top Budget as shown below be approved:

| District | 2021-2022 Off the Top Budget |
|-----------------|---|
| EW | \$2,226,167.81 |
| ER | \$993,534.00 |
| LL | \$393,218.00 |
| LN | \$1,023,307.00 |
| SW | \$707,770.54 |
| WC | \$1,345,317.14 |
| WU | \$2,310,107.00 |

3. It is the recommendation of the SELPA Director that the WACSEP 2020-2021 Updated Budget as shown below be approved:

| District | 2020-2021 Off the Top Budget January Update | 2020-2021 Off the top April Update | Difference |
|-----------------|--|---|-------------------|
| WACSEP | \$10,912,679.29 | \$10,148,708.55 | -\$763,970.74 |

4. It is the recommendation of the SELPA Director that the WACSEP 2021-2022 Estimated Budget as shown below be approved:

| District | 2021-2022 Off the Top Budget April Update |
|----------|---|
| WACSEP | \$10,932,913.55 |

5. It is the recommendation of the SELPA Director that the following expenditures and contracts be approved:

| Provider | Description | Dates | Cost |
|---|---|--------------------------|------|
| Eastern Los Angeles Regional Center[Exhibit G.5] | Agreement for Early Start Part C Services | 07/01/2021 to 06/30/2022 | N/A |
| San Gabriel/Pomona Regional Center [Exhibit G.5] | Agreement for Early Start Part C Services | 07/01/2021 to 06/30/2022 | N/A |
| Plaza de la Raza Child Development Services, Inc. [Exhibit G.5] | MOU with Plaza de la Raza Child Development Services, Inc. Preschool Programs | 07/01/2021 to 06/30/2022 | N/A |

6. It is the recommendation of the SELPA Director that the following travel requests be approved:

| Conference/Workshop | Person(s) Authorized | Expense (Per Person) |
|---|--------------------------------------|---|
| Special Education Local Plan (SELPA) Administrators of California Meetings <u>Sacramento, CA</u> September 29-October 1, 2021 December 1-3, 2021 March 2-4, 2021 May 3-6, 2021 | Janet Queneau, Executive Director | Registration: \$ 0.00 Related \$ 1,200.00 Expenses: Total: \$ 1,200.00 (Per Trip) |

| | |
|--|--|
| <u>San Diego, CA</u> September 8-10, 2021 November 3-5, 2021 February 2-4, 2022 March 30-April 1, 2021 June 1-3, 2022 | |
|--|--|

7. It is the recommendation of the SELPA Director that the following JPB Meeting Dates be approved:

| 2021-2022 JPB Meeting Dates 9:00 a.m. |
|--|
| 7/20/2021 |
| 8/18/2021 |
| 9/15/2021 |
| 10/20/2021 |
| 11/17/2021 |
| 12/15/2021 |
| 1/19/2022 |
| 2/16/2022 |
| 3/16/2022 |
| 4/20/2022 |
| 5/18/2022 |
| 6/15/2022 |

William Crean moved to amend Item G.7 to remove the July 20, 2021 meeting date. All other dates listed were approved by the vote indicated below.

Moved: William Crean
 Seconded: Marc Patterson
 Vote: 7-0

H. Personnel Report

1. It is the recommendation of the SELPA Director that the following staffing needs be approved.

| Name/Position | Reason | Dates | Cost |
|-------------------------------|------------------------------|-----------------------------|-----------------------------|
| Natalie Perez, Audiologist | Reduction in hours to 80% | 07/01/2021 to 06/30/2022 | Based on Salary Schedule |

Moved: Martin Plourde
Seconded: Maria Martinez-Poulin
Vote: 7-0

I. New Business

1. It is the recommendation of the SELPA Director that the Annual Service Plan and the Annual Budget Plan for the 2021-2022 school year be approved and certified as presented.

Moved: Martin Plourde
Seconded: William Crean
Vote: 7-0

2. It is the recommendation of the SELPA Director that the SELPA allocation model be amended to include that the DHH Middle School Program be funded as an off-the-top program.

Moved: Jonathan Vasquez
Seconded: Martin Plourde
Vote: 7-0

J. SELPA Director Report

Ms. Janet Queneau shared that the virtual Disability Resource and Transition Fair was a success. Although attendance at the live workshops was low, the pre-recorded and recorded live workshops were well viewed. WACSEP is looking into upgrading the WACSEP website and increasing its ability to provide more trainings and support via the website. Additionally, she reported that the Community Advisory Committee (CAC) was happy with the fair and had begun to discuss future trainings.

Ms. Janet Queneau reported that the virtual Special Education Legislative Sharing Day was held on May 5th which consisted of a State SELPA sponsored morning program and an afternoon of appointments with the elected district legislators, Assemblywoman Lisa Calderon, Assemblywoman Cristina Garcia, and Senator Bob Archuleta. WACSEP was represented by three CAC parents, two program managers and herself. The CAC parents

shared their personal stories with the legislators, asked for their support on AB 967, and invited each legislator to visit WACSEP. She thanked the CAC parents for taking time out of their busy schedules to participate in this event and support students.

Ms. Janet Queneau reported that it was a pleasure to see many preschool and private school students being assessed in-person at WACSEP. WACSEP staff will be assessing through the summer with the goal to catch up by the end of summer. Additionally, she thanked the Directors of Special Education and the Joint Powers Board for their continued support.

K. Board Member Reports

Dr. William Crean, Superintendent of Little Lake City School District, shared that he was looking forward to the end-of-the-year promotions which would be held in person. He thanked Karla Rahiman, WACSEP program manager, for attending the last LCAP meeting; she was a great participant in the LCAP Committee. Additionally he reported that he had received positive feedback in regards to virtual IEPs and hoped that the state allowed for continued use of this option; he asked Ms. Janet Queneau to look into the possibility of continuing virtual IEPs in the next school year.

Martin Plourde, Superintendent of Whittier Union High School District, congratulated Mrs. Gloria Ruiz for her appointment to ACSE and being a great asset to the Whittier Union High School District. Additionally, he shared that he looked forward to celebrating the in-person transition promotions on May 27, 2021 and high school graduations on June 1-3, 2021.

Jonathan Vasquez, Superintendent of Los Nietos School District, thanked Ms. Janet Queneau and her team for all the work in putting together the virtual Disability Resource and Transition Fair. He echoed Mr. Martin Plourdes' appreciation for Mrs. Gloria Ruiz' hard work with the CAC and representing all of WACSEP at the state level.

Marc Patterson, Superintendent of East Whittier City School District, echoed Mr. Martin Plourde and Mr. Jonathan Vasquez in congratulating Mrs. Gloria Ruiz in her appointment to ACSE. Additionally, he commended Ms. Janet Queneau for the way Gloria spoke about the coaching Ms. Janet Queneau had provided to her.

Dr. Frances Esparza, Superintendent of El Rancho Unified School District, echoed the other superintendents' thanks to Mrs. Gloria Ruiz for representing at the state level and at WACSEP. She thanked Ms. Janet Queneau for her support and flexibility with LCAP and the District Board. Additionally, she thanked the Joint Powers Board for their continued support during the pandemic.

Dr. Maria Martinez-Poulin, Superintendent of Whittier City School District, thanked Ms. Janet Queneau for supporting the CAC chair and vice chair and making them central to the work in Special Education which has been critical in the partnership. She also thanked the Whittier Union High School District for their work in helping with vaccination for children age 12 years and up. Lastly, she reported that the District was excited about hosting upcoming promotions in-person and hosting a robust, in-person summer school program for over 800 students.

Dr. Gary Gonzales, Superintendent of South Whittier School District, congratulated Mrs. Gloria Ruiz for her appointment and thanked her for being an active member and strong supporter. Additionally, he thanked Ms. Janet Queneau for helping Mrs. Gloria Ruiz and fostering a strong relationship. Lastly, he reported that the District will be holding a vaccination clinic on May 26, 2021 from 1 – 3 p.m. and will disseminate a flyer with more information. Lastly, he shared the District will hold three rotations of in-person promotions on June 4, 2021.

L. Adjournment -The meeting was adjourned at 10:17 a.m.

Moved: Maria Martinez-Poulin

Seconded: Frances Esparza

Vote: 7-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602

Due to the school closures, the WACSEP office is closed at this time. You may contact Jessica Burgos at jburos@wacsep.org if you would like to view copies of the exhibits.