

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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JANET QUENEAU  
EXECUTIVE DIRECTOR

**Joint Powers Board Regular Meeting  
September 14, 2022  
9:00 AM  
9401 S. Painter Ave., Board Room  
Whittier, CA 90605**

**MINUTES**

**A. Opening of Meeting by Chairperson-** The meeting was called to order at 9:02 a.m.

1. Roll Call

EW, Marc Patterson - Present  
ER, Marco Villegas - Present  
LL, William Crean, Vice Chair - Present  
LN, William Gideon - Absent  
SW, Gary Gonzales - Present  
WC, Brad Mason, Chair - Present  
WU, Monica Oviedo - Present

**B. Closed Session-** By general consent of the Board, the Board moved into Closed Session at 9:03 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No reportable action.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No reportable action.

**C. Reconvene Meeting** - The public meeting reconvened at 9:49 a.m.

1. Report of Actions Taken in Closed Session

No reportable action.

2. Approval of Agenda for September 14, 2022 meeting

Moved: Gary Gonzales  
Seconded: Marc Patterson  
Vote: 6-0

3. Approval of Minutes for August 24, 2022 meeting

Moved: Marc Patterson  
 Seconded: Marco Villegas  
 Vote: 6-0

**D. Community Comments**

There were no community comments.

**E. Consent Calendar**

Marc Patterson moved to amend Consent Calendar, item 1, first topic listed, and change the date from March 16, 2022 to March 15, 2022.

Moved: Marc Patterson  
 Seconded: Gary Gonzales  
 Vote: 6-0

The Joint Powers Board moved to approve the amended consent calendar.

Moved: William Crean  
 Seconded: Monica Oviedo  
 Vote: 6-0

1. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
2023 Alternative Dispute Resolutions (ADR) Conference  <u>Riverside, CA</u> March 16-17, 2023	Brandi Nerio, SELPA Liaison	Registration: \$ 500.00  Related Expenses: \$ 775.00  Total: \$ 1,275.00
Nonviolent Crisis Intervention Blended Certification Training  <u>Buena Park, CA</u> November 8-10, 2022	*Kolia Ponce, Program Specialist	Registration: \$ 4,249.00  Related Expenses: \$ 141.75

<i>*previously approved with a lower registration cost</i>		Total: \$ 4,390.75
Mediating the Litigated Case - Special Education  <u>Virtual</u> January 9-13, 2023  <i>*previously approved December 5-9, 2022</i>	Isabel Bracamontes-Ruelas, Program Specialist *Brandi Nerio, SELPA Liaison Kolia, Ponce, Program Specialist	Registration: \$ 5,200.00  Related Expenses: \$ 0.00  Total: \$ 5,200.00
California Early Childhood Special Education (CalECSE) Summit  <u>San Diego, CA</u> October 24-26, 2022 & May 8-10, 2023	Paula Miller, Transition Coordinator	Registration: \$ 0.00  Related Expenses: \$ 1,720.00  Total: \$ 1,720.00

2. It is the recommendation of the SELPA Director that the following obsolete and unusable equipment be approved to surplus:

Count	Description/Brand Mfg.	Serial No.	Asset Tag #
1	Dell Chromebook 11	802FV962	N/A
1	Dell Latitude E5570	B0QHTF2	58959
1	Dell Latitude E5470	7WCRJC2	58365
2	Dell Latitude E5430	9NDKNX1; 7VDKNX1	45627; 45628
1	Dell OptiPlex	571F1S2	62490
1	Brother HL-2140 Printer	U61944F8J633582	N/A

**F. Personnel Report**

1. It is the recommendation of the SELPA Director that the following staffing needs be approved:

Name/ Position	Assignment/ Service	Dates/ Hours	Cost
Jessica Gosselin/ DHH Auditory Specialist	Temporary Reclassification to Program Specialist	Effective 08/11/2022 to 10/12/2022 (previously approved 08/11/2022 to 10/10/2022)	Based of Salary Schedule

Moved: William Crean  
Seconded: Marco Villegas  
Vote: 6-0

#### G. New Business

1. It is recommended that the Joint Powers Board approve the Nonpublic School and Agency Designation of Representative. [Exhibit G.1]

Moved: Gary Gonzales  
Seconded: Monica Oviedo  
Vote: 6-0

#### H. SELPA Director Report

Ms. Janet Queneau reported that the first Community Advisory Committee (CAC) Board meeting occurs tomorrow, September 15, 2022. The CAC would be electing a new Chair and Vice Chair. She also shared that Little Lake City School District has a new alternate voting member.

Ms. Janet Queneau reported that WACSEP staff continue to provide trainings for WACSEP and district, both general and special education, staff. The trainings within the last two weeks have included classroom management strategies, Nonviolent Crisis Intervention Training, Special Education Information System (SEIS), and Individual Education Plan (IEP) basics. .

Ms. Janet Queneau thanked the Whittier Union Personnel department, especially Kristin Kooiman and Kenna Tarkington, for their help with last minute new staff. Lastly, she thanked the WACSEP team for supporting the Los Nietos School District when needed.

#### I. Board Member Reports

Marc Patterson, Superintendent of East Whittier City School District, thanked the new Director of Special Education for setting up additional layers of support for new Instructional Aides III and IV. The director has set up monthly trainings for new instructional aides that provides support in moderate to severe classrooms and shadowing of other aides.

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Dr. Monica Oviedo, Superintendent of Whittier Union High School District, reported that the district approved an adjustment to the work day of instructional aides. The adjustment increased their work day hours from 5.5 hours a day to 6.5 to allow for support to students from the beginning to end of the school day. Additionally, She shared that she had the opportunity to conduct field visits of the adult transition program out in the community and was able to observe students working hard at Lascari's, Roadhouse Grill, and an East Whittier thrift shop. She asked that we support our local small businesses that support our students.

Dr. William Crean, Superintendent of Little Lake City School District, reported that the district has had Teachers on Special Assignment (TOSAs) in the areas of Math, Science, English Language Arts, but this year had added a Special Education TOSA to enhance the special education program. He shared that the Autism Focus Program is up for a Golden Bell Award; the validation meeting would be taking place next Monday.

Dr. Gary Gonzales, Superintendent of South Whittier School District, reported that the district was looking into increasing instructional aides to full time to help with retention and better serve students. He shared that the Mental Health Program had a validation meeting on September 26, 2022 for a Golden Bell Award. The program had grown over the last five years due to its proactiveness and responsiveness to students.

Dr. Marco Villegas, Superintendent of El Rancho Unified School District, shared that he was impressed with the special education program in El Rancho Unified School District. They have about 1000 students with IEPs; based on data, the majority of those students receive the majority of instruction in general education making it important to include general education as part of the team. They are looking at how to best support students with IEPs as a whole. Additionally, he shared that he hadn't had the chance to observe the adult transition students at work sites but has seen them hands-on in the community. He looked forward to supporting the special education team.

Dr. Brad Mason, Superintendent of Whittier City School District, shared that he appreciated the Joint Powers Board for the collaboration and brainstorming regarding best practices. Additionally, he reported that the district had 32 employment vacancies, mostly instructional aides and part time positions. He thanked Ms. Janet Queneau and her team for their recent support.

**J. Adjournment-** The meeting adjourned at 10:01 a.m.

Moved: William Crean

Seconded: Monica Oviedo

Vote: 6-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602