

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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**JOINT POWERS BOARD  
REGULAR MEETING  
September 19, 2019  
9401 S. Painter Avenue, Board Room  
Whittier, California 90605  
8:30 a.m.**

**MINUTES**

**A. Opening of Meeting by Chairperson** – The meeting was called to order at 8:44 a.m.

1. Roll Call

EW, Marc Patterson - Present  
ER, Frances Esparza - Present  
LL, William Crean, Chair - Present  
LN, Jonathan Vasquez - Present  
SW, Gary Gonzales, Vice Chair - Absent  
WC, Maria Martinez-Poulin - Present  
WU, Martin Plourde - Absent

**B. Closed Session** – By general consent of the Board, the Board moved into Closed Session at 8:44 a.m.

1. Public Employee Discipline/Dismissal/Release/Reassignment/Employment

No reportable action.

2. Evaluation of Executive Director of the Whittier Area Cooperative Special Education Program (WACSEP) (Pursuant to Government Code Section 54957)

No reportable action.

**C. Reconvene Meeting – re-opened at 9:41 a.m.**

1. Report of Actions Taken in Closed Session

No reportable action.

2. Approval of Agenda for the September 19, 2019 meeting

Moved: Maria Martinez-Poulin  
 Seconded: Jonathan Vasquez  
 Vote: 5-0

3. Approval of Minutes for the August 22, 2019 meeting

Moved: Jonathan Vasquez  
 Seconded: Maria Martinez-Poulin  
 Vote: 5-0

**D. Community Comments**

Ms. Ruiz, parent, welcomed Dr. Frances Esparza to the Joint Powers Board. She thanked the Board in advance for their support to Ms. Queneau, the Directors of Special Education and WACSEP during the development of the amended local plan. Additionally, she shared that the Community Advisory Committee (CAC) was excited to have coordinated a visit to WACSEP from Senator Bob Archuleta. Lastly, she reported that the CAC was in the planning phases for parent events that included an IEP training to support parents understand and have a healthy outlook regarding the IEP process and the annual resource fair.

**E. Consent Calendar**

Moved: Jonathan Vasquez  
 Seconded: Maria Martinez-Poulin  
 Vote: 5-0

1. It is the recommendation of the SELPA Director that the following travel requests be approved:

Conference/Workshop	Person(s) Authorized	Expense (Per Person)
California Association of School Psychologists (CASP) Fall Convention 2019 Long Beach, CA October 24-25, 2019	Jaqueline Bikov, NPS Liaison Julie Miranda, NPS Liaison Laura Peguero-Cruz, NPS Liaison	Registration: \$ 340.00  Related Expenses: \$ 140.00  Total: \$ 480.00

2020 Alternative Dispute Resolution (ADR) Conference Riverside, CA March 16-17, 2020	Lara Ulmer, SELPA Liaison	Registration:	\$ 275.00
		Related Expenses:	\$ 140.00
		Total:	\$ 415.00

- It is the recommendation of the SELPA Director that the following contract be approved for the 2019-2020 school year:

Provider	Description	Dates	Cost
Lanchi Kim, Au.D.	Audiologist for Maternity Leave Coverage	11/11/2019 to 04/24/2020	Not to Exceed \$25,000

**F. Personnel Report**

No personnel report to report.

**G. New Business**

- It is the recommendation of the SELPA Director that the Independent Educational Evaluation Policy, updated September 2019, be reviewed – First Reading.  
 INFORMATION ITEM

**H. SELPA Director Report**

Ms. Queneau shared that the WACSEP Community Advisory Committee (CAC) will sponsor a California Autism Professional Training and Information Network (CAPTAIN) parent workshop in October, presented by WACSEP staff, Lisa Torres and Inger Johnson-Quezada. This is the second time that CAC sponsored this workshop, WACSEP is currently working on getting flyers approved through the districts and has posted the training flyer on the WACSEP website. Additionally, she reported that the CAC Board re-elected Gloria Ruiz as Chair and Hilda Lopez as Vice Chair.

Ms. Queneau reported that the California Department of Education is requiring every SELPA in the state to submit an amended local plan using a new template. The districts will be supporting the process through a local plan committee comprised of teachers,

administrators, and CAC parents. Additionally, she shared that an overview of the process was presented at the CAC Board meeting.

#### **I. Board Member Reports**

Jonathan Vasquez, Superintendent of Los Nietos School District, thanked Ms. Queneau for rescheduling an Administrators' Academy training for his staff. All Los Nietos School District administrators will be able to attend the training. Mr. Vasquez also thanked Ms. Ruiz for her comments and the CAC for supporting parents in demystifying the IEP process.

Dr. William Crean, Superintendent of Little Lake City School District, shared that WACSEP staff member, Vira Caro-Michel, had conducted CAPTAIN teacher trainings in the past which had been great training for teachers and thought it is good that CAC is holding a CAPTAIN workshop for parents.

Maria Martinez-Poulin, Superintendent of Whittier City School District, thanked Ms. Queneau for the parent workshops and reported that the workshops had been well received in the community. Additionally, she thanked WACSEP clerical staff for their support in staying organized with Joint Powers Board activities.

Marc Patterson, Superintendent of East Whittier City School District, shared the East Whittier City School District would be recognizing two students from the district who overcame challenges at their district Stars Awards.

Dr. Frances Esparza, Superintendent of El Rancho Unified School District, thanked Ms. Queneau for meeting with her and providing an overview of WACSEP. Additionally, she thanked Ms. Queneau and Mr. Dean Cochran for their support.

#### **J. Adjournment** –The meeting was adjourned at 10:02 a.m.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:  
8036 Ocean View Avenue, Whittier, CA 90602